

Hustisford School District

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Margaret Bell

Principal

Personnel and Policy Committee Minutes of July 11, 2017

The **Personnel and Policy Committee** of the Hustisford School District Board of Education met on Tuesday, July 11, 2017, at 5:00 p.m., in the conference room off of the library/media center, at Hustisford High School, 845 South Lake Street, Hustisford, WI 53034.

Present: Tracy Malterer, board member (chair); David Stryck, board member; and Heather Cramer, superintendent of schools

Old Business:

- **Support Staff Handbook:** The committee reviewed the support staff handbook once again. All changes will be made and the committee will do a final review in August with approval sought at the August board meeting.

New Business:

- **Update on Planning for the Coming School Year—staffing issues:** Mrs. Cramer updated the committee on the current openings in the district and where the district is at in regards to hiring. They also discussed potential openings that still may be posted.
- **Staff Alternative Compensation Plan – Discussion plan for board development:** The committee talked about the board development on the compensation plan that will be held during the July board meeting.
- **JHE Student Handbook 2017-2018:** The committee received a copy of the handbook for review and will seek approval of the handbook at the July meeting.
- **Other handbooks discussion:** The committee discussed the various handbooks in the district and the need for revisions in several. The committee will begin to look at the Athletic Code handbook and Coaches handbook. Mrs. Cramer will make updates to the mentor handbook and will have it ready for approval at the August board meeting.
- **Strategic Planning and Goals Discussion:** The committee discussed the importance of goal setting and how the board will proceed with strategic planning.