

Hustisford School District

District Office

845 S. Lake St. · P.O. Box 326
Hustisford, WI 53034
(920) 349-8109

Jr./Sr. High School

845 S. Lake St. · P.O. Box 326
Hustisford, WI 53034
(920) 349-3261

John Hustis Elementary

600 S. Hustis. St · P.O. Box 386
Hustisford, WI 53034
(920) 349-3228

Heather Cramer

District Administrator

Meg Perron

Principal

Jacob Wichman

Principal

Michael Gerlach

Director Financial Services

Terri Kreitzman

Director of Special Education

Business and Finance Committee Meeting Minutes of Tuesday, July 12, 2016

The **Business and Finance Committee** of the Hustisford School District Board of Education met on Tuesday, July 12, 2016, at 4:00 p.m., in the library/media center at Hustisford High School, 845 South Lake Street, Hustisford, WI 53034.

Present: John Bohonek, chairperson; Heather Cramer, superintendent, and Mike Gerlach, Director of Financial Services.

Old Business:

- **Budget Review – Month to Date and Year to Date:** Mike Gerlach reviewed the revenues and expenditures in the 2015-2016 budget.
- **2015-2016 Budget Update:** Mike Gerlach shared that the auditors are continuing to work on our year end as is the office staff.

New Business:

- **Staff Alternative Compensation Plan – Discussion:** The committee revisited the recommendations from the compensation study committee. These included: a starting base wage of \$38,000, steps or increments of \$1,000 to be earned by meeting specific criteria, the inclusion of supplemental or stipend pay for items deemed important by the school board – i.e. advanced degrees, new certifications, National Board Certification, etc. The committee will continue to meet to clarify and develop the latter information for the upcoming school year. There was discussion on how to effectively place staff on the plan and ideas were explored for the upcoming school year.
- **WASB Membership:** Mike Gerlach indicated that our yearly renewal is due and needs to be approved by the board.
- **2016 – 2017 Budget Update:** Mike Gerlach indicated that budget projections are still predicting a deficit budget to cover the technology lease cost.
- **District Transportation Contract – Discussion:** The district and Schultz Bus Company are due to update the district transportation contract. Schultz had drafted a proposal that was presented to the committee. Mike Gerlach will further review the proposal and set up a meeting with Schultz to further discuss the contract renewal.
- **School Nursing Services 2016-2017:** Aurora Health will no longer be providing nursing services for the district. The district has received a proposal through CESA 6. The committee reviewed the proposal and wanted to know further details on the number of days proposed as well as contacting a local health care facility to seek out a potential proposal. This contract needs to be secured in a timely manner to take effect in August.
- **E-rate update:** Mike Gerlach provided an update of the e-rate document and where the district currently is with the request. There is a delay with the federal government and we will need to look to pay the costs up front and look for the reimbursement from the E-rate.