

**HUSTISFORD SCHOOL DISTRICT**

845 S. Lake Street, P.O. Box 326  
Hustisford, WI 53034  
(920) 349-8109 (920) 349-3716 fax  
www.hustisford.k12.wi.us

**APPLICATION FOR  
TEACHING/SUBSTITUTE TEACHING  
POSITIONS**

Please Print or Type

Date \_\_\_\_\_

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ Birthdate \_\_\_\_\_ MI \_\_\_\_\_

Street Address \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP \_\_\_\_\_

Home/Cell Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

Social Security Number: \_\_\_\_\_ (Provide Copy) or  
Verification Building Principal \_\_\_\_\_ Date: \_\_\_\_\_

Driver's License # (Provide Copy) \_\_\_\_\_ State Issued \_\_\_\_\_

Maiden name (if applicable): \_\_\_\_\_

Other former name(s): \_\_\_\_\_

Email Address \_\_\_\_\_

POSITION APPLYING FOR: \_\_\_\_\_

Date available to start work: \_\_\_\_\_

EDUCATIONAL HISTORY

HIGH SCHOOL \_\_\_\_\_ CITY/STATE \_\_\_\_\_

COLLEGE/UNIVERSITY/OTHER (LIST MOST RECENT FIRST)

NAME OF SCHOOL	LOCATION (CITY/STATE)	YEARS ATTENDED
MAJOR	MINOR	DEGREE
NAME OF SCHOOL	LOCATION (CITY/STATE)	YEARS ATTENDED
MAJOR	MINOR	DEGREE
NAME OF SCHOOL	LOCATION (CITY/STATE)	YEARS ATTENDED
MAJOR	MINOR	DEGREE

PROFESSIONAL/EDUCATIONAL EXPERIENCE (LIST MOST RECENT FIRST)

DATES (MONTH/YEAR) From To		DISTRICT	POSITION
GRADES TAUGHT		SUBJECTS	REASON FOR LEAVING

REFERENCE:

\_\_\_\_\_  
Name Title Telephone

DATES (MONTH/YEAR) From To		DISTRICT	POSITION
GRADES TAUGHT		SUBJECTS	REASON FOR LEAVING

REFERENCE:

\_\_\_\_\_  
Name Title Telephone

DATES (MONTH/YEAR) From To		DISTRICT	POSITION
GRADES TAUGHT		SUBJECTS	REASON FOR LEAVING

REFERENCE:

\_\_\_\_\_  
Name Title Telephone

OTHER EMPLOYMENT HISTORY (LIST MOST RECENT FIRST)

NAME OF EMPLOYER	LOCATION (CITY/STATE)	POSITION HELD	REASON FOR LEAVING
SUPERVISOR'S NAME/TITLE	TELEPHONE NO.	FROM	TO
NAME OF EMPLOYER	LOCATION (CITY/STATE)	POSITION HELD	REASON FOR LEAVING
SUPERVISOR'S NAME/TITLE	TELEPHONE NO.	FROM	TO

**TEACHER/ADMINISTRATIVE CERTIFICATION**

GRADE/SUBJECT	STATE ISSUING LICENSE	DPI CODE # (IF APPLICABLE)	EXPIRES (MONTH/YEAR)

The Hustisford School District, as a condition of employment, requires a certificate of good health signed by a physician (Physical Report) and a criminal information records check through Intellicorp and/or Wisconsin Circuit Court

Have you ever been convicted of an ordinance violation (other than minor traffic violations), misdemeanor, or felony?  
\_\_\_\_\_ Yes          \_\_\_\_\_ No

If yes, please attach a confidential letter explaining the offense(s) including date, location of court, etc.

Is there additional information regarding your name which is necessary for us to conduct a record check (i.e., alias or previous name)?  
\_\_\_\_\_

\*All applicants must read and sign an Authorization, Release and Certification Statement

**Please read the following statements carefully before you sign your name.**

**RELEASE**

I **HEREBY CERTIFY** that the answers given to the above questions and statements are true and correct and hereby authorize you to contact references, past or present employers, schools, law enforcement agencies and other sources of information which may be relevant to my application for employment. In consideration of the Hustisford School District’s review of this application, I release from all liability and/or legal claims the Hustisford School District and every person seeking or providing information, whether it is oral or written. A photocopy and/or electronic version of this release shall be as valid as the original and may be relied upon by all persons providing information. It is understood and agreed that any misrepresentation, false statement, or omissions by me on this application will be sufficient reason for rejection of my application or for dismissal at any time during my employment without liability to the Hustisford School District. I have read, understand, and agree to the above statements. (Sign below).

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

**Non-Discrimination Statement**

**Non-Discrimination:** The Hustisford School District does not discriminate on the basis of age, race, color, sex, national origin, ancestry, religion, creed, pregnancy, marital or parental status, gender, sexual orientation (including transgender status, change of sex or gender identity), homelessness status, physical, emotional, or learning disability/handicap, in its curricular, career and technical education programs, co-curricular programs, student services, recreational or other programs and activities, or in admissions or access to programs or activities offered by the school district.

All career and technical education opportunities are offered on a nondiscriminatory basis and are open to all students in the Hustisford School District. These programs include offerings in business education, technical education, and family and consumer education.

The Hustisford School District will make reasonable accommodation of a student’s sincerely held religious beliefs with regard to academic requirements. The Superintendent of Schools may be contacted regarding non-discrimination issues. He/she can be reached at: Superintendent of Schools, Hustisford School District, 845 South Lake Street, Hustisford, WI 53034 (920-349-8109). (School Board Policies - 1422, 2260, 3122, & 4122)