

HUSTISFORD SCHOOL DISTRICT
Regular Board of Education Meeting Minutes
August 17, 2026

I. Call to Order

The meeting was called to order by Board President Steve Weinheimer at 6:30 p.m.

II. Pledge of Allegiance

III. Board Members in Attendance

Board members signed the attendance roster at the start of the meeting. Members present: Steve Weinheimer, Kevin Muche, Tracy Malterer, Jamie Kulkee, Jay Huncosky. Member absent: Nate Dorn.

IV. Verification of Public Notice

Todd Bugnacki, Interim Superintendent verified that the meeting had been posted as required by State Statute.

V. Consent Agenda

The purpose of the Consent Agenda is to provide a mechanism where the Board can dispose of routine matters that must by law come before this body.

- A. Approval of Minutes of the Regular Board Meeting—July 20, 2026
- B. Approval of Financial Business: Approval of Bills (#45453-45485) Funds 10, 27, 38, 41, 50, 80
- C. Approval of Student Activity Accounts
- D. Approval of Personnel Report - No report

Motion made by Jay Huncosky and seconded by Tracy Malterer to approve the consent agenda as presented.

Motion passed voice vote 5 - 0; 1 absent.

VI. Reports

- A. Principal's and Athletic Director's Reports - Mr. Moe
- B. Financial Director's Report - Mrs. Feucht
- C. Superintendent's Report - Mr. Bugnacki

VII. Committee Reports

- A. Building and Grounds Committee - Monday, August 3, 2026
- B. Curriculum and Instruction Committee
- C. Policy Committee
- D. Personnel and Finance Committee - Monday, August 3, 2026

VIII. Public Comment

Citizen input is vital to the improvement of our School District. Most times your remarks may be listened to without comment from the board members or superintendent. This does not mean they are heard with any less intensity or concern. The Board retains the option of limiting public

comments to three (3) minutes. Where appropriate district staff or board members will investigate your comments and report back to you and the school board. We thank you for taking the time to address the Board of Education.

None.

IX. Business

1. Computer Hardware: Computer network stability continues to be a need and priority for basic operational and functionality of our network. We have failing computer components that have been presented to the C&I Committee over the past year. We are now in a place where drives are failing which is impacting speed, recovery, storage and functionality of the network. A stable network is needed for all aspects of running the district from financing to state and federal and compliance. All of our current operations are managed through the existing network. To address the problem and avoid a complete network failure, we have worked with our vendor for two months to find a solution. The vendor has stated the quoted solution is the only option available to correct the problem without risking catastrophic data loss. The drives will cost \$8492.00.

- a. Administration's recommendation is to approve the quote for \$8,492.00 from Camera Corner Connecting Point to address network stability issues.

Motion made by Steve Weinheimer and seconded by Jay Huncosky to approve the quote for \$8,492.00 from Camera Corner Connecting Point to address network stability issues.

Motion passed voice vote 5 - 0; 1 absent.

2. Facility User Groups and Fees: Annually the Board reviews facility user groups and fees. Although the school buildings will not be occupied by students, there are user groups that will request use of our facilities. After extensive review, user groups have been identified by category, along with accompanying fees. This topic has been discussed with the P&F and B&G Committees at their last two meetings. At the July 7, 2026 P&F Committee meeting, the Committee approved the user group categories, 2-0. At the August 4, 2026 P&F Committee meeting, the Committee took the final step in this process by reviewing the user group fees, which correspond with the user group categories, and approved the new fee structure 2-0, and recommended to the full Board for approval.

- a. Administration's recommendation is to approve the Facility User Group Categories and Fee structure for the 2026-27 school year.

Motion made by Tracy Malterer and seconded by Kevin Muche to approve the Facility User Group Categories and Fee structure for the 2026-27 school year.

Motion passed voice vote 5 - 0; 1 absent.

3. Bassett HVAC Contract: Bassett has provided preventative maintenance for the district's HVAC systems for the past several years. With the minimal use of facilities,

modifications are needed to the Bassett HVAC contract. At the August 4, 2026 B&G Committee meeting, the Committee approved, 3-0, an amended Bassett contract for the 2026–27 year. The amended contract will decrease the district's cost by \$23,508.00 to \$17,244.00 from \$40,752.00. The amended takes into account the significantly reduced use of our facilities. The adjusted service will not compromise our current mechanical systems.

- a. Administration's recommendation is to approve the amended Bassett Contract for the 2026-27 year, starting July 2026.

Motion made by Jay Huncosky and seconded by Kevin Muche to approve the Bassett HVAC contract in the amount of \$17,244.00 starting in July 2026 for one year.

Motion passed voice vote 5 - 0; 1 absent.

4. Support Staff Handbook: Annually the Board must approve handbooks for staff. This year there is only one handbook, the Support Staff Handbook, that needs to be approved. The handbook was presented to the P&F Committee Meeting on August 4, 2026. The Committee approved the handbook 2-0 and recommended it to the Board for approval.
 - a. Administration's recommendation to approve the Support Staff Handbook for the 2026-27 school year.

Motion made by Jamie Kulkee and seconded by Tracy Malterer to approve the Support Staff Handbook for the 2026-27 school year as presented.

Motion passed voice vote 5 - 0; 1 absent.

5. 2026-27 Preliminary Budget: Each year the Board is presented the Preliminary Budget for the coming school year. The Preliminary Budget is just that, a preliminary budget that forecasts the budget for the upcoming school year. Due to the fact that not all state and local revenues are finalized, the budget remains somewhat fluid. The final budget will be presented at the Budget Hearing on October 19, 2026 for approval. This Preliminary Budget is a bit unique given the status of our school district. Though this school year looks different from past years, the budget still reflects a shortage of revenue and increasing costs. The district continues to work through revenue challenges. This budget reflects the first repayment of the State Trust Fund and also underpinning this budget is the repayment to the Lines of Credit. This Preliminary Budget was presented to the P&F Committee on August 4, 2026, and was approved, 2-0, with referral to the full Board for approval.
 - a. Administration's recommendation is to approve the 2026-27 Preliminary Budget.

Motion made by Jay Huncosky and seconded by Kevin Muche to approve the 2026-27 Preliminary Budget as presented.

Motion passed voice vote 5 - 0; 1 absent.

X. Informational/Discussion Items:

A. Tentative/Suggested Meetings/Events:

- *Building and Grounds Committee – TBD*
- *Curriculum and Instruction - TBD*
- *Policy – TBD*
- *Personnel and Finance — Tuesday, September 1, 2026 at 5:00 p.m*
- *Regular Board Meeting – Monday, September 21, 2026 at 6:30 p.m.*

XI. Motion to Adjourn

A motion was made by Jamie Kulkee and seconded by Jay Huncosky to adjourn the meeting at 7:29 p.m.

Motion passed voice vote 5 - 0; 1 absent.

Jamie Kulkee — School Board Clerk

Laura Schreier — Recorder

Approved — September 21, 2026