

## Senior Project Rubric

Portfolio						
Category	10 pts	8 pts	6 pts	4 pts	2 pts	0 pts
Appropriate length of items	Cover page has name, picture, and title. Resume is well written with a clear goal and timeline of experience. Project proposal and documentation of completion are filled out completely. Journal entries show step-by-step process, 1 paragraph long, reflections of positive/reflections of positive/ negative experiences, others involved in project, and materials/ equipment/ processes used.	Portfolio follows all content guidelines but has minor flaws in thoroughness	Portfolio follows content guidelines but lacks in thoroughness on 1-2 components.	Portfolio loosely follows content guidelines and lacks in thoroughness on 3-4 components.	Portfolio poorly follows content guidelines and lacks in thoroughness on 5-6 components	Portfolio does not follow content guidelines because the components are incomplete and unprofessional.
Quality of Journal Entries	Journal entries show step-by-step process, 1 paragraph long, reflections of positive/reflections of positive/ negative experiences, others involved in project, and materials/ equipment/ processes used.	Journal entries follow all content guidelines but have minor flaws in thoroughness	Journal entries follow content guidelines but lack thoroughness in 1-2 components	Journal entries loosely follow content guidelines and lacks thoroughness in 3-4 components	Journal entries poorly follow content guidelines and lacks in thoroughness on 5-6 components	Portfolio does not follow content guidelines because the components are incomplete and unprofessional.

## Senior Project Rubric

Portfolio (cont'd)						
Category	5 pts	4 pts	3 pts	2 pts	1 pt	0 pts
Content of Summary	Summary provides evaluator with an <b><u>EXCELLENT</u></b> understanding of what the student learned THROUGHOUT the process. It would give the evaluator a sense of what student learned about him/herself, about the actual project, and how it may have impacted their life.	Summary provides evaluator with a <b><u>GOOD</u></b> understanding of what the student learned THROUGHOUT the process. It would give the evaluator a sense of what student learned about him/herself, about the actual project, and how it may have impacted their life.	Summary provides evaluator with an <b><u>AVERAGE</u></b> understanding of what the student learned THROUGHOUT the process. It would give the evaluator a sense of what student learned about him/herself, about the actual project, and how it may have impacted their life.	Summary provides evaluator with an <b><u>UNCLEAR</u></b> picture of what the student learned THROUGHOUT the process. It would give the evaluator a sense of what student learned about him/herself, about the actual project, and how it may have impacted their life.	Summary provides evaluator with a <b><u>POOR</u></b> understanding of what the student learned THROUGHOUT the process. It would give the evaluator a sense of what student learned about him/herself, about the actual project, and how it may have impacted their life.	Summary does not provide evaluator with an understanding of what the student learned THROUGHOUT the process. It would give the evaluator a sense of what student learned about him/herself, about the actual project, and how it may have impacted their life.
Evidence of Quality Work (Typed, Grammar, Spelling, Neat)	Portfolio is well organized, free from grammatical and spelling errors	Portfolio has a few minor grammatical/ spelling errors	Portfolio has a few grammatical/ spelling errors.	Portfolio has frequent grammar/ spelling errors.	Portfolio has several grammar/ spelling errors.	Portfolio has major grammar/ spelling errors.
Professional Appearance	Portfolio is assembled in a professional manner	Portfolio is well organized but could have been assembled in a more professional manner	Portfolio is marginally organized and assembly lacks professionalism	Portfolio is poorly organized and assembly lacks professionalism	Portfolio lacks in organization and assembly lacks professionalism	Portfolio is poorly organized and unprofessional

## Senior Project Rubric

Presentation						
Category	10 pts	8 pts	6 pts	4 pts	2 pts	0 pts
Flow of Presentation	Presentation has a professional flow throughout presentation.	Presentation has a professional flow throughout presentation with a few minor glitches.	Presentation flows with some glitches that affected its time of completion.	Presentation flows with several glitches that affected its time of completion.	Presentation flows with some glitches that affected its time of completion heavily.	Presentation lacks flow with significant impact on time of completion.
Description of Steps	Steps of project are clearly communicated and help the evaluator feel a sense of being present during the project.	Communication of steps gives evaluator a sense of how it was done.	Communication of steps is a little confusing for the evaluator to understand.	Communication of steps are not clear enough for the evaluator to understand the accomplishments.	Steps of project are poorly described and create confusion for the evaluator to evaluate effectively.	Description of steps are non-existent.
Category	5 pts	4 pts	3 pts	2 pts	1 pt	0 pts
Visual Aids	There is a highly effective use of visual aids.	Use of visual aids supports the meaningfulness of the project.	There is use of a visual aid but not a lot of meaning.	The use of visual aids is present but minimal.	The use of visual aids is almost non-existent.	The use of visual aids is not present.
Response to Questions	Student responds to questions with a high level of mastery to understanding the outcomes of the project and what they learned.	Student responds to questions in a way that shows they understood what they did and could communicate what they learned.	Students respond to questions in a way that shows they understood what they did along the way but showed some confusion on what they learned.	Students had difficulty responding to questions and explaining what they learned.	Students answered questions but it was clear they had little understanding of the outcomes and the process.	Students were unable to answer questions.
Dress for Success	Student is dressed appropriate for an interview.	Student is dressed nice but not interview ready.	Student is dressed casual but clean.	Student is not dressed for an interview.	Student is dressed inappropriately.	Student looks disheveled, unkempt and not appropriate.

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Portfolio						
Category	5 pts	4 pts	3 pts	2 pts	1 pt	0 pts
Required elements present	All required elements are present.	Portfolio contains all required elements, but has minor flaws in thoroughness	Portfolio is missing 1-2 required elements	Portfolio is missing 3-4 required elements	Portfolio is missing 5-6 required elements	No required elements are present

Presentation						
Category	5 pts	4 pts	3 pts	2 pts	1 pt	0 pts
7-12 minutes	Presentation was within 7-12 minutes.	Project went over/under by 1 minute.	Project went over/under by 2 minutes.	Project went over/under by 3 minutes.	Project went over/under by 4 minutes.	Project went over/under by 5 minutes.

Timeline						
Category	5 pts	4 pts	3 pts	2 pts	1 pt	0 pts
Proposal	Student has evidence from advisor that proposal was turned in on time.					Student does not have evidence of proposal being turned in on time.
Portfolio to advisor	Student has evidence from advisor that portfolio was turned in on time.					Student does not have evidence of portfolio being turned in on time.
Fulfilled Advisor Meetings	Student met with advisor for the 3 required meetings		Student met with the advisor for only 2 of the required meetings		Student met with the advisor for only 1 of the required meetings	Student did not meet with advisor for any of the required meetings
Portfolio to Office	Student has evidence from advisor that portfolio was turned in on time.					Student does not have evidence of portfolio being turned in on time.