

HUSTISFORD SCHOOL DISTRICT

Regular Board of Education Meeting Minutes

March 21, 2022

I. Call to order

The meeting was called to order by President John Bohonek at 6:30 p.m.

II. Roll call of members

Board members signed the attendance roster at the start of the meeting. Members present: Dave Strysick, Brian Thimm, John Bohonek, Tracy Malterer, and Lisa Bosse. Steve Weinheimer and Kevin Muche were not present at the meeting.

III. Verification of public notice: Heather Cramer, superintendent of schools, verified that the meeting was noticed to the public appropriately as required by S. 19.84 (1), (2), (3), & (4) Wis. Stats.

IV. Public Forum-- Citizen input is vital to the improvement of our School District. Most times your remarks may be listened to without comment from the board members or superintendent. This does not mean they are heard with any less intensity or concern. The Board retains the option of limiting public comments to three (3) minutes. Where appropriate district staff will investigate your comments and report back to you and the school board. We thank you for taking the time to address the Board of Education

The board was addressed by a parent with concerns over Falcon Time at the HS.

V. Consent Agenda

The purpose of the Consent Agenda is to provide a mechanism where the Board can dispose of routine matters that must by law come before this body.

- A. Approval of Minutes of the Regular Board Meeting –February 21, 2022
- B. Approval of Minutes of March 2022 Committee Meetings
- C. Approval of Financial Business: Approval of Bills (#42372-42439) Funds 10, 27, 38, 41, 50, 80
- D. Approval of Student Activity Accounts

A motion was made by Lisa Bosse and seconded by Brian Thimm to approve the Consent Agenda items as presented.
Approved 5-0 Roll Call Vote

VI. Regular Agenda

A motion was made by Dave Strysick and seconded by Lisa Bosse to approve the Regular Agenda as presented. Passed voice vote.

VII. Reports

- A. Citizen of the Month: There were several students recognized this month.
JHE Students: Miles Pakenham, Kendall Anderson, and Tenley Ninmann
MS/HS Students: Lacey Strube, Braden Peplinski, Rosa Dominguez, and Autumn Rennhack
- B. Principal's Report:
Mr. Bushey provided a written report to the board:
 - The Class of 2022 Valedictorian is Gavin Thimm.
 - The Class of 2022 Salutatorian is Ariel Nelson.
 - Aria O'Neil and Ariel Nelson were awarded the Trailways Academic All-Conference award.
 - On Monday, March 14, Ariel Nelson, Autumn Rennhack, Kayla Millikin, and Erin Lenhardt competed at the District level forensic competition. Ariel Nelson advanced to state in Oratory and Erin Lenhardt advanced to state in Poetry, we are still waiting on the results for Kayla. State will take place in DeForest on April 9.

- The Senior Project presentations have been moved to Wednesday, April 27th, due to a scheduling conflict.
- 3 Seniors have yet to turn in a proposal.
- All Juniors completed testing for the ACT.
- The Career Fair is scheduled for Wednesday, the 23rd, from 1:45 - 3:09. We have close to 50 businesses participating in the event.
- On Saturday, March 19th, Anthony Kluck wrestled at WWF Folkstyle State Qualifiers and took 2nd place. On Friday morning, March 25th, he will be wrestling at WWF Folkstyle State Championships at the Alliant Energy Center in Madison. Good luck Anthony.
- On February 19, 2022, these eleven Hustisford music department students headed to Deerfield High School to participate in the Trailways Conference Solo and Ensemble. This list shows the event and place they took at the competition.
 - Alexis Burback; Class C Marimba Solo: 1st
 - Isabella Burback; Class A Vocal Solo: 2nd
 - Isabella Burback and Ariel Nelson; Class A duet: 2nd
 - Buck Brand; Class C Vocal Solo: 2nd
 - Madison Fetzer; Class C Vocal Solo: 1st
 - Alex Komp; Class C Vocal Solo: 3rd
 - Isaiah Komp; Class B Vocal Solo: 2nd
 - Aria O'Neil; Class A Saxophone Solo: *1st **(Moving on to State)**
 - Ariel Nelson; Class A Vocal Solo: 2nd
 - Ariel Nelson; Class A Piano Solo: *1st **(Moving on to State)**
 - Madyson Schreiber; Class C Vocal Solo: 2nd
 - Layla Thimm; Class B Vocal Solo: 2nd
 - Olivia Wolter; Class A Vocal Solo: 2nd
- ACT Aspire testing will take place April 11-13 for grades 9 and 10.
- This month's Falcon Pride incentive will take place on Friday, March 25th, for all students that qualified. The students will be participating in Archery Tag.

Mrs. Cramer Reported:

- JHE students are learning about the character trait perseverance this month. They watched a video about perseverance that was created by 4K and 2nd grade students. The video they created used the fable of the turtle and the hare to teach about perseverance. Students continue to earn Falcon Tickets and cool incentives.
- Parent-Teacher Conferences were on Thursday, Feb. 24. Conferences were held by appointment and request at JHE. Thank you to the PTC for providing dinner for the staff members in both buildings.
- This past Friday night, March 18th, JHE had a glow dance. We had a huge turnout and fun was had by all. From my count, I believe we had around 160 students and family members attend! There were also 15 staff members in attendance to help out.
- 4K/5K open house was March 2. We had three incoming kindergarten families attend and about 12 new incoming 4K families. Families also could tour Kids Club and were able to get information about that program. We are continuing to get registrations in for 4K and right now could potentially see 17 students.
- JHE celebrated Dr. Seuss's birthday the first week of March with some fun dress-up days. I was so excited to read to the third grade classes during that week.
- This week we are celebrating Music in Our Schools week. This is a time where kids are learning the importance of music education in our schools. We are celebrating by having a dress-up week and trivia. Kids are able to earn prizes by correctly answering trivia questions.
- After Spring Break, we will be starting testing. Forward testing will begin on April 7 and run through April 21. The students do not test every day, but go through a series of state mandated tests throughout the time. Students in third and fifth grade take 2 math tests and 4 reading/language arts tests. Students in fourth grade take those same tests

and also add two social studies tests and three science tests. The students are working on test prep right now and will continue until testing begins. We work to spread the testing out to make sure that students have ample time and that they do not become too stressed.

- Staff at JHE are busy planning a family dinner/activity night sometime in April or early May. This literacy event will focus on sharing a family dinner and conversations and activities to engage children around the table. The staff is excited for this next event.
- There are many upcoming events in the next two months at JHE, it is a busy time of the year. Students will be taking field trips and having fun events at school.
- As field trips start and other events, reminders to families to make sure that all accounts are paid in full are going out. Student fees need to be paid and lunch accounts paid in order for students to attend.
- Summer school registration is just around the corner; materials will be available at the beginning of April.
- There are currently 17 families utilizing Kids Club in some form. This is a great number and we have had amazing reviews!
- As always....it is a great day to be a Falcon! #HustyProud

Athletic Director's Report:
Mr. Falkenthal reported:

Wrestling: Joe Beavers was a WIAA Div. 3 Regional Champ

G Basketball: All Conference awards; 1st Team Riley Collien
2nd Team Autumn Kuehl
Honorable Mention Nina Joeckel

B Basketball: All Conference awards; 1st Team Gavin Thimm, also was the East Div Player of the Year
2nd Team Blake Peplinski
Honorable Mention Josh Peplinski
Gavin was also named to the WBCA Div. 5 All-State Team

Spring Sports

All teams have now started their practices

G Soccer: 22 girls currently out, 13=Husty, 9=Dodgeland

Softball: We only have 1 Husty girl playing

Track: 15 total out, girls=7, boys=8

Baseball: Don't have the real numbers, but looked like a total of in the mid 20's for boys out.

Winter Sports Awards banquet is set for Sunday, April 3.

Financial Director's Report:
Mrs. Holtz reported:

- Received the February municipality tax payments
- Received almost \$27,700 from our Flow-Through Grant
- Staffing Report has been submitted
- Cleaning up accounts so Skyward matches WISEdata Finance
- Working on submitting our final ESSER II claim for \$30,000
- ESSER III application has been submitted
- Starting to work on the 22-23 Budget

- I recently attended the WASBO Accounting Conference, WASPA HR Conference and the WASBO Federal Funding Conference

Hustisford School District Bank Accounts	
Hustisford State Bank	
	Balance as of
Checking / Savings Accounts	03/21/2022
District Checking	\$ 132,472
Fund 10 - Money Market Account	\$ 1,543,093
Fund 41 - Money Market Account	\$ 9,321
Benefits Design Group Acct-FLEX	\$ 10,773
Investment Accounts	
1-year CD Maturity date 1/29/23	\$ 20,000
1-year CD Maturity date 7/5/22	\$ 5,000
Loan Accounts	
Loan - Unfunded Liability	\$ 40,857
Loan - Bassett	\$ 97,658
Loan - Gym Improvements	\$ 69,234
Local Government Investment Pool	
Fund 10 Savings Acct 2	\$ 12,907

Superintendent's Report:

Mrs. Cramer Reported:

- Tuesday Dodge County Superintendent meetings continue. The meetings have recently started to focus on CPI and budgeting for next year as well as legislative information. The meetings have also focused on staffing shortages and needs as well as enrollment projections and program offerings.
- The board members and admin team have been busy visiting various schools in the area that have recent additions or remodeling projects that have been completed. The tours have been valuable and provide needed resources and discussion for all in attendance.
- I met with Schultz Bus to go over protocols in regards to a bus accident. The district will continue to work with them to ensure that all protocols needed are in place. The meeting was just to go over the incident that had occurred and to learn from one another.
- We had a meeting with our health insurance consortium and were very pleased to get a 2% renewal for health insurance for next year. We are hoping to get some more guarantee from them for the following year, but have not heard back on that yet. Our consortium performed well and our loss ratio was very low this year. The renewal will be on the April meeting as we will be meeting with M3 within the next week to get LTD, Dental, and Vision renewals as well.
- On March 2, we had a Trailways Superintendent meeting, this meeting focused on staffing, budgeting, legislation, and CPI for next year. There are several items that will be coming before the superintendents for a vote in the upcoming months. The conference is looking at official pay once again, looking at the structure of our commissioner, and looking at shortages of games, athletes, and officials.
- I attended a finance webinar on WISE data on March 2.
- On Friday, March 4 we had a state-wide superintendent zoom meeting. These meetings are sponsored by CESA 5. We heard from legal counsel, WASDA, and SAA. The updates are very timely and discuss issues facing districts across the state.
- I met with two individuals who are interested in the direction that the board will be taking in regards to a referendum. There was an inquiry on how to start a yes committee once the board is that far and what they can do to help. It is exciting to see this involvement evolve.
- On Tuesday, March 8 I attended the Hustisford Library Board meeting.
- On March 10, we had our monthly virtual update with Kiel in regards to the online program. This program has met a void for some students and families and has really helped increase student success.

- I participated in a discussion with UW Whitewater and their field service office. The meeting was an online advisory meeting that discussed pre-service teachers as well as teacher shortages and licensing.
- On Wednesday, March 16, I attended a WASB meeting as well as a WASDA meeting. Both meetings had similar focus on budget and CPI as well as legalities that districts need to follow during this time of the year when dealing with staffing.
- Next week many staff members will be off for part or all of the week. Teachers and most support staff have off and will have time to rejuvenate and refresh. The District office will be staffed. At this time, the office at JHE will be closed during break as I will be spending my time in the District Office.
- On Friday, March 25, Mark Born will be in the district to meet with board members and administrators. We will be talking with him about budgeting, school funding, the voucher program, and staffing issues.
- Next week I will be meeting with NEOLA to go over a new policy update.
- I forwarded the board an opportunity to be a part of a focus group with WASB last week, please consider this opportunity to help the organization serve us better.
- As always....it is a great day to be a Falcon! #HustyProud

VIII. Board Development:

- A. Presentation from Booster Club—Tabled until April Board Meeting
- B. Special Education Self-Assessment—Dena Serwe presented to the board on the self-assessment for special education that the district is required to complete. The district is in the final stages and the self-assessment will be complete in June with an on-site visit from DPI. This process occurs every 5 years.
- C. Update on COVID 19 plan—Mrs. Cramer presented information on the current numbers of COVID cases in the district. The board discussed information related to COVID and how the updated have been going in the district. There were no new updates to provide.

COVID UPDATE 3-21-22

The numbers for the month of February were:

13 tests were conducted during the month of February.

5 were MS/HS students, out of those 5, 1 was positive. 3 tests were JHE students, 1 was positive. 5 staff members were tested, 2 were positive.

4 Students and staff members were quarantined during February. All quarantines were due to home contacts

Currently for March:

15 tests have been conducted. 12 have come back positive.

Current information by School:

5 students at JHE were tested, all were positive.

7 students at the Jr./Sr. High were tested with 4 positive test results.

3 staff were tested and all were positive.

14 students and staff have been quarantined. All of the quarantines are due to household contacts or positive tests of the individual.

- D. Building Update—The board discussed the tours that they have been on. Mrs. Cramer indicated that she is working on an RFQ for the B/G Committee to review. The board discussed the next steps and decided to set a meeting date for a special meeting after the visits are complete. The final visit is to Beaver Dam HS on March 30. The board discussed if a new community survey would be needed. Mr. Stryck brought up that the board should really start looking at a calendar and get dates set for the next steps.

IX. Committee Reports

Building and Grounds Committee: Mr. Bohonek updated the board on the March 7, 2022 meeting.

Buildings and Grounds Committee Meeting

Minutes of Monday, March 7, 2022

The **Buildings and Grounds Committee** of the Hustisford School District Board of Education met on Monday, March 7, 2022, at 4:00 p.m., in the office conference room at Hustisford High School, 845 South Lake Street, Hustisford, WI 53034.

Present: John Bohonek, Chair (called in); Kevin Muche, member; Clint Bushey, Principal; and Heather Cramer, District Administrator

New Business:

- Presentation from Booster Club in regards to LED sign at HS—Nate Dorn presented information to the committee in regards to Booster Club raising funds for the purchase of an LED sign on the hill by the HS.
- Maintenance and Staffing Update—Mr. Bushey updated the committee on staffing and on various maintenance items that have occurred and are ongoing at this time.
- Return to School Plan Update—Mrs. Cramer updated that the mandate for masks on the busses has been lifted.
- Future Facilities Planning—The committee discussed the upcoming school tours and the process that the board will use moving forward.
- Summer 2022 Project Planning—The committee discussed getting bids for some projects that need to be completed. Mrs. Cramer will be contacting the company that works on the parking lots to work on getting some of the potholes filled. She will also seek bids on some flooring at JHE. The admin team is also working on costing for tables for the cafeterias.
- School Tours—There are several tours this month. The board will tour Dodge Land, Horicon, Beaver Dam, and Waterloo. These sites were chosen because they were all built using a different general contractor. The board already toured Mayville.

Curriculum and Technology Committee: Mrs. Cramer updated the board on the March 1, 2022 meeting.

Curriculum and Technology Committee Minutes of Tuesday, March 1, 2022

The **Curriculum and Technology Committee** of the Hustisford School District Board of Education met on Tuesday, March 1, 2022 at 5:00 p.m., in the office conference room at Hustisford High School, 845 South Lake Street, Hustisford, WI 53034

Present: Steve Weinheimer, Chair (via phone); Fred Miller, Director of Technology; and Heather Cramer, Superintendent.

Absent: Brian Thimm

- Technology Updates—Mr. Miller provided an update for the committee. He indicated that he will be installing several of the new touch-screens over spring break. He is working through camera issues with the new athletic camera install. The indoor camera is near complete. ACT is next week and prep and set up is being done for that exam. Laptop and Chromebook repair are an ongoing issue. The district is still waiting on wireless components to arrive in the district so that the project can be completed. This summer we will be looking to replace the firewall for the district. This is being finalized through our E-Rate grant.
- Return to School Plan Update—Mrs. Cramer updated the committee on future CDC releases and what it may mean for the district. She indicated that updates will be made if necessary.
- Future Facilities Planning—The committee heard about upcoming tours of Horicon, Dodge Land, Waterloo, and Beaver Dam. The board already toured Mayville. These tours were chosen based on the fact that they were all done by different general contractors.

- Curricular Cycle—Mrs. Cramer updated the committee on the curricular cycle and had a handout of the cycle for the committee.
- Summer School 2022—Mrs. Cramer update that Summer School registration will be April 20th. It will be at the HS once again and will occur in the evening after school. The Summer School booklet will be handed out at the beginning of April and will be provided to the board to look at during the April meeting.

Business and Finance Committee: Mr. Bohonek updated the board on the March 1, 2022 meeting:

**Business and Finance Committee Meeting
Minutes of Tuesday, March 1, 2022**

The **Business and Finance Committee** of the Hustisford School District Board of Education met on Tuesday, March 1, 2022, at 4:00 p.m., in the District Office at Hustisford High School, 845 South Lake Street, Hustisford, WI 53034.

Present: John Bohonek, member and Heather Cramer, District Administrator

Absent: Lisa Bosse

New Business:

- Budget Update—Mrs. Cramer provided a written update for the committee from Mrs. Holtz who was unable to attend. All payments from municipalities have arrived. Mrs. Holtz has several upcoming conferences in the next two months.
- Return to School Plan—Update—Mrs. Cramer provided an update to the committee on information that will be coming out from the CDC. She indicated that the updates will be reviewed and implemented if appropriate.
- ESSER III Funds—The committee reviewed the survey results. The initial budget for ESSER III funds is due on March 11, 2022. Mrs. Holtz will work with CESA 5 to complete the budget. Mrs. Cramer completed the other portions of the application and it is ready for submittal.
- Future Facilities Planning—The committee discussed the tours that are being scheduled. The upcoming tours are of Dodge Land, Horicon, Waterloo, and Beaver Dam. Mayville has already been visited. The tours were chosen because each one was completed by a different general contractor.
- Future Budget Planning—The committee discussed CPI and future planning for next year in relations to the state budget. Mrs. Cramer and Mrs. Holtz will continue to work on this and keep the committees and board informed. There will be a closed session in regards to staffing for the March board meeting.
- Summer Projects—Mrs. Cramer discussed various projects that are could potentially be done over the summer. The committee discussed looking into projects to determine costs to see if it is feasible to complete some of the projects. The projects completed would also be based on future facilities planning.

Policy and Personnel Committee: Ms. Malterer updated the board on the March 16, 2022 meeting.

**Personnel and Policy Committee
Minutes from Wednesday, March 16, 2022**

The **Personnel and Policy Committee** of the Hustisford School District Board of Education met on Wednesday, March 16, 2022, at 5:00 p.m., in the conference room within the offices, at Hustisford High School, 845 South Lake Street, Hustisford, WI 53034.

Present: Tracy Malterer, board member (chair); David Stryck, board member; Clint Bushey, MS/HS Principal; and Heather Cramer, Superintendent of Schools

New Business:

- Staffing Update—Staffing for 2022-2023 will be discussed in closed session during the March board meeting.
- 6-12 Scheduling and Course Offerings—Mr. Bushey updated the committee on the work done on the schedule and provided the committee members information on the student survey conducted in regards to class offerings.
- Summer School 2022—Mrs. Cramer updated that registration for summer school will be April 20.
- 2022-2023 Kiel Partnership—The committee discussed the program and believe it is in the best interest to keep the partnership as a tool in our district.
- Athletics—Mrs. Cramer updated the committee on a special transportation request designed for the district with our insurance carrier.
- Return to School Plan Update—Mrs. Cramer updated that numbers are dropping again and that nothing has changed in regard to our protocols. Masking is no longer necessary on any district transportation.
- ESSER Application Update—Mrs. Cramer updated that the application was submitted.
- Future Facilities Planning—The committee recapped tours and referendum information for the state and our area.
- School Board Survey—Mrs. Cramer provided the committee with a copy of the survey results for the board development tool. The committee will review them and the whole board will receive a copy at the March board meeting. The results will then be discussed at the April meeting during board development.
- Donations to District—The committee discussed creating a protocol for donations to the district. The committee discussed the amazing support coming in from the community and the need to make sure that all information is received prior to moving forward with a donation. The committee discussed how to proceed, the administration will work on this protocol to review at future meetings.

X. Old Business—NA

XI. New Business

A. Business and Finance: NA

B. Curriculum and Technology:

1. Resolution #2038: Approval of ERate Service Contract with CESA 9

A motion was made by Tracy Malterer and seconded by Lisa Bosse to approve the following resolution:

Approval of E-Rate Contract with CESA 9
School Board Resolution
#2038

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve the contract for services for E-Rate management through CESA 9 for the 2022-2023 School Year. The contract amount is \$1,885.00.

Approved 5-0 Roll Call Vote

2. Resolution #2039: Approval of Summer School Registration Date

A motion was made by Dave Stryck and seconded by Brian Thimm to approve the following resolution:

Approval of 2022 Summer School Registration Date
School Board Resolution
#2039

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve the registration date for summer school as April 20, 2022. Registration will take place at the HS in the commons and run from 5-7 pm.

Approved 5-0 Roll Call Vote

C. Personnel and Policy

1. Resolution #2040: Approval of Spring 2022 Coaching Staff

A motion was made by Brian Thimm and seconded by Tracy Malterer to approve the following resolution:

Approval of Spring 2022 Coaching Staff
School Board Resolution
#2040

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve the following coach for the spring sports season:

Brian Bischoff—Assistant Track and Field

Approved 5-0 Roll Call Vote

D. Buildings and Grounds:

1. Resolution #2041: Approval of 2022 Lawn Mowing Bid

A motion was made by Dave Strysock and seconded by Tracy Malterer to approve the following resolution:

Approval of 2022 Lawn Mowing Bid
School Board Resolution
#2041

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve the lawn mowing bid for 2022. Lawn mowing services will be provided by Husty Lawns and Services in the amount of \$400 per mow.

Approved 5-0 Roll Call Vote

XII. Informational/Discussion Items:

Tentative/Suggested Meetings/Events:

- *Buildings/Grounds – Monday, April 4, 2022, at 4:00 p.m.*
- *Policy/Personnel – Monday, April 4, 2022, at 5:00 p.m.*
- *Business/Finance – Tuesday, April 5, 2022, at 4:00 p.m.*
- *Curriculum/Technology – Tuesday, April 5, 2022, at 5:00 p.m.*
- *April Regular Board Meeting: Monday, April 25, 2022, at 6:30 p.m.*
- *School Tour at Beaver Dam HS—March 30, 2022 at 4:30 p.m.*
- *Special Board Meeting—April 11, 2022 at 6:30 p.m.*

XIII. Closed Session: A motion was made by Lisa Bosse and seconded by Brian Thimm to enter into closed session at 7:53. Passed 5-0 Roll Call Vote.

The board will enter into closed session pursuant to Wisconsin Statute 19.85(1) (b) (c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Staffing 2022-2023
Compensation 2022-2023

XIV. Return to Open Session: A motion was made by Lisa Bosse and seconded by Brian Thimm to return to open session at 9:19. Passed 5-0 Roll Call Vote.

XV. Motion to Adjourn

A motion was made by Brian Thimm and seconded by Dave Stryck to adjourn at 9:19 p.m.
Approved Voice Vote

Heather J. Cramer, Superintendent of Schools – Recorder

Tracy Malterer - School Board Clerk