

HUSTISFORD SCHOOL DISTRICT
Regular Board of Education Meeting Minutes
July 18, 2022

I. Call to order

The Meeting was called to order by Board President John Bohonek at 6:30 P.M.

II. Roll call of members

Board members signed the attendance roster at the start of the meeting. Members present: John Bohonek, Tracy Malterer, Lisa Bosse, Steve Weinheimer, David Strysock and Kevin Muche. Brian Thimm was absent.

III. Verification of public notice: Heather Cramer, superintendent of schools, verified that the meeting was noticed to the public appropriately as required by S. 19.84 (1), (2), (3), & (4) Wis. Stats.

IV. Public Forum Citizen input is vital to the improvement of our School District. Most times your remarks may be listened to without comment from the board members or superintendent. This does not mean they are heard with any less intensity or concern. The Board retains the option of limiting public comments to three (3) minutes. Where appropriate district staff will investigate your comments and report back to you and the school board. We thank you for taking the time to address the Board of Education

V. Consent Agenda

The purpose of the Consent Agenda is to provide a mechanism where the Board can dispose of routine matters that must by law come before the body.

- A. Approval of Minutes of the Regular Board Meeting – June 20, 2022
- B. Approval of Minutes of Special Board Meeting – June 27 and 30, 2022
- C. Approval of Minutes of July 2022 Committee Meetings
- D. Approval of Financial Business: Approval of Bills (#42636-42706) Funds 10, 27, 38, 41, 50, 80
- E. Approval of Student Activity Accounts
- F. Approval of Resignation of District Speech and Language Pathologist

A motion was made by Tracy Malterer and seconded by Kevin Muche to approve the Consent Agenda as presented. Approved 6-0 Roll Call Vote. Brian Thimm absent.

VI. Regular Agenda

A motion was made by Lisa Bosse and seconded by Steve Weinheimer to approve the Regular Agenda as presented. Approved 6-0 Roll Call Vote. Brian Thimm absent.

VII. Reports

- A. Principals' Report

Mr. Bushey Reported:

- ACT school averages
 - 2016-2017 (18.9)
 - 2017-2018 (18.5)
 - 2018-2019 (19.4)
 - 2019-2020 (18.4)
 - 2020-2021 (19.1)
 - 2021-2022 (19.59)
- Summer School Credit Recovery
 - 15 students attended session 1
 - 12 students are attending session 2
- On July 12th, I contacted School Device Coverage for continuation of service and cost.
 - Cost of coverage will be \$46 for the 2022-23 school year.

- A coverage information link will be listed on the registration documents.
 - Parents will receive information to enroll through a Blackboard message and materials sent home with students when they receive their device.
 - Policy sign-up will be accessible through the registration document link or found on the Hustisford School District website.
- The Pixellot cameras located in the gym and field are updated and ready for the upcoming seasons. The update took place on July 12th. Information will be going out to families to sign up for the service.
 - Senior Project Update
 - 9 out of 22 students have an accepted Senior Project proposal.
 - The floors in the Jr. / Sr. High school building were completed in June. The Custodial staff and helpers have now moved on to maintenance in both buildings. The staff is doing a great job getting this building ready for the start of the school year. Thank you Mike Healy for your years of service.
 - The Hustisford School District was again awarded the AODA grant for the 2022-23 school year. On June 28th, a \$15,000 budget proposal was accepted and approved. This year the grant will provide funding for curriculum additions, staff development, student activities, and student programs.

Mrs. Cramer Reported:

- Second session of Summer school is in full swing at JHE. Classes are filled and kids are happy and having fun. We have about 90 students enrolled this session. Classes run through July 29.
- We have been getting inquiries from families moving into the area and looking to open enroll. I have some tours set up and know that we have several incoming students to JHE that will be new to us next year. It is always exciting to get new families in.
- Kids Club is operating daily after the Village Rec program. They are open from 3-6. We will have a high school student working daily with Ashley as our numbers are sitting at about 13 students on average.
- JHE hallways are getting painted. It has already started to brighten things up. It is great to give it a fresh new look.
- There are four classrooms that are being cleaned and some office spaces currently. The crew is working in spaces that are available and I will continue to make adjustments as they move through to get other spaces cleaned as well.
- I am currently working on handbooks for Kids Club and JHE that will be ready for the August board meeting.
- Registration is just around the corner. Parents will be getting notified about registration via Blackboard and through social media.
- Open House is August 31 from 4-6.
- As always....it is a great day to be a Falcon! #HustyProud

B. Athletic Director's Report

Mr. Falkenthal Reported:

The annual Athletic Code Meeting will be held here at the High School this coming Sunday, July 24, 7:00.

Fall Sports practice dates:

HS Football = August 2 Scrimmage @ Fall River August 12
 HS Volleyball = August 15 Scrimmage (JV & Varsity) @ Horicon August 20
 HS Boys Soccer = August 15 Scrimmage @ Mayville August 22
 MS Football = Anticipate week of August 2
 MS Volleyball = Anticipate week of August 15

C. Financial Director's Report

Mrs. Holtz Reported:

Monthly Highlights:

- Working on multiple year end projects and new fiscal year items
 - Grant Claims
 - Account Reconciliations
 - Rate Updates
- Working on submitting final claims for various grants
- Continue to work on the 22-23 budget
- In the process of moving the MSHS Student Activity accounts into Skyward
- Projected Public School Aid Estimate 22-23
 - Receiving \$47,804 less aid
 - 2.71% less
- On the back shows what the Dodge County Schools are estimated to receive

Hustisford School District Bank Accounts	
Hustisford State Bank	
	Balance as of
Checking / Savings Accounts	07/18/2022
District Checking	\$ 81,253
Fund 10 - Money Market Account	\$ 895,622
Fund 41 - Money Market Account	\$ 9,327
Benefits Design Group Acct-FLEX	\$ 18,105
Investment Accounts	
1-year CD Maturity date 1/29/23	\$ 20,000
1-year CD Maturity date 7/5/23	\$ 5,000
Loan Accounts	
Loan - Unfunded Liability	\$ 33,433
Loan - Bassett	\$ 94,622
Loan - Gym Improvements	\$ 62,421
Local Government Investment Pool	
Fund 10 Savings Acct 2	\$ 12,912

2022-2023 State Funding Projection		
Dodge County Schools		
School District	Dollar Change	Percent Change
Mayville	\$ 839,219	12.42%
Horicon	\$ 609,722	10.48%
Waupun	\$ 1,193,706	7.80%
Lomira	\$ 311,109	4.11%
Dodgeland	\$ 172,562	3.27%
Randolph	\$ (84,963)	-1.92%
Hustisford	\$ (47,804)	-2.71%
Beaver Dam	\$ (1,138,992)	-4.45%

D. Superintendent's Report

Mrs. Cramer Reported:

- I finished up our end of the year Title Reports
- The school calendar report to DPI has been submitted.
- I began working on the 22-23 Title information in Wise Grants. The initial pieces are complete, I am waiting for allocations to come out to finalize the Title paperwork.
- I worked with the principal at Bethany on Title.
- Summer school has one week left. The staff are doing an amazing job with students and you can see it on the kids' faces. There are currently about 90 students enrolled in session 2. Session 2 runs through July 29.
- We conducted interviews and have candidates to move forward with tonight. I am looking to schedule Food Service interviews on July 27 in the AM. We are still looking for custodial candidates. We also have posted a JV Volleyball position. We will be looking to set up interviews for the HS Boys Basketball position as well in the next week. We still have two teaching positions posted as well.
- Dena and I met with a company today in regards to offering Speech and Language services for our district.
- We are working on the beginning of the year in-service schedule. We have a keynote speaker set with the topic being "Awakening your Why". We also have a table top activity with Dodge County Emergency Management planned.
- Wednesday I have a meeting for the Dodge County Emergency Team. This is a committee that I am the school representative on. This is a bi-annual meeting.
- Jessica and I will be attending a meeting with our insurance broker at the beginning of August to discuss what our plan offers and ideas for our consortium.
- I am signed up for a WASB webinar on the referendum process. This is a two-part series that will focus on both community engagement and the process.
- The Community Fair is scheduled for August 23.
- Our kick-off meeting is tomorrow with HSR and Kraemer. This is a small meeting to just hear from the two firms. It will be about 1 ½ hours and get our process moving. The first steps will be determined as far as when the firms will come into learn about the facilities and our condition.
- Hustisford Village National Night Out is August 2.
- Dodge County Schools will have their annual school safety meeting on August 3.
- I am working with Walgreens to offer a flu clinic for staff onsite this year. Tentatively we have it set for October 14, which is an in-service day.

- Congratulations to Ethan Maas on his performance at the SCTP National Trap Shoot this past week. He shot 189 out of 200 in 16yd. trap. The trap team has their end of the year banquet on July 28.
- The air compressor at JHE has two failed pumps. Bassett is working on finding replacements. Currently, it is quite warm in the building as we do not have ac.
- We are having several issues with AC units within both buildings. I am working with Bassett on these issues. There is also an issue with an exhaust fan in the art room at the HS that needs to be fixed. The water heater at JHE is tentatively scheduled to be installed next week. The HS water heater is still on order and tentatively set for delivery to them the week of August 22.
- It is a great day to be a Falcon! #HustyProud

VIII. Board Development

A. Future Building Information – The kick off meeting with Kraemer and HSR is on July 19, 2022 at 10:00 am.

IX. Committee Reports

Buildings and Grounds Committee – Mr. Bohonek updated the board on the July 11, 2022

Buildings and Grounds Committee Meeting Minutes of Monday, July 11, 2022

The **Buildings and Grounds Committee** of the Hustisford School District Board of Education met on Monday, July 11, 2022, at 4:00 p.m., in the office conference room at Hustisford High School, 845 South Lake Street, Hustisford, WI 53034.

Present: John Bohonek, Chair; Kevin Muche, member; Heather Cramer, District Administrator; and Clint Bushey, MS/HS Principal

New Business:

- **Maintenance Update**— The HS building has all floors finished. The maintenance team is now working on floors at JHE. There are four classrooms that were not in use for summer school. As they finish, they will move people from summer school. They continue to work on other items as well in each building.
- **Staffing Update**—Two custodial positions are open, no applicants yet. Two new hires for JHE. There are a few other applications coming in for other positions.
- **Future Facilities Planning**—The kick off meeting with Kraemer and HSR is on July 19 at 10 am. Mrs. Cramer will update on who needs to attend when she finds out. The HSR team will attend along with Kyle Kraemer. Greg is on vacation and will join for meeting #2.
- **Summer 2022 Projects**—The gardens will be removed at JHE before the start of school. Tree removal is being looked into for the dead trees around campus. Mrs. Cramer indicated that Poblocki was out to look at the HS parking lot and other areas of concern she has not heard from them yet.
- **Current building maintenance issues/concerns**—There are some HVAC issues going on at JHE. There are several rooms that are very hot. Bassett has been contacted. Mrs. Cramer and Mr. Bushey met with Bassett to get detailed reports of what they have done and what is of concern and what can wait for a bit. The water heaters will likely go in during early August.
- **Bassett Maintenance Contract**—The maintenance contract is up for renewal. There is no increase from last year. At this time, the committee discussed the importance of staying with Bassett. They are willing to work with the referendum team as well to provide needed information and updates.

Policy and Personnel Committee – Ms. Malterer updated the board on the July 8, 2022

**Personnel and Policy Committee
Minutes from Friday, July 8, 2022**

The **Personnel and Policy Committee** of the Hustisford School District Board of Education met on Friday, July 8, 2022, at 8:00 a.m., in the conference room within the offices, at Hustisford High School, 845 South Lake Street, Hustisford, WI 53034.

Present: Tracy Malterer, board member (chair); David Strynick, board member; and Heather Cramer, Superintendent of Schools

New Business:

- Staffing Update—Mrs. Cramer updated the committee on the staff openings and updated the committee on the two new hires at JHE. The two new hires will be on for board approval on July 18. The support staff openings are being advertised in the Watertown Paper.
- Future Facilities Planning—Mrs. Cramer updated that HSR is working with Kraemer to have a kick-off meeting with her in order to start the engagement process for a future facility referendum.
- Bus Contract Renewal—Mrs. Cramer updated that her and Mr. Bushey have worked on bus emergency protocols and that the written contract will likely be on the August agenda. The financial documents from Schultz will be on for approval at the July 18 board meeting.
- Summer School Update—Mrs. Cramer provided an update that there are approximately 90 students enrolled for second session which begins July 11 and runs through the 29th.
- Athletic Code Handbook—Mr. Bushey provided one update that Mrs. Cramer presented. Language was added that makes it necessary for a student to be fully enrolled in school prior to participating in athletics. The approval of the handbook will be on the July 18 board meeting.
- Athletic Passes—Mrs. Cramer presented updates on pass costs for various passes for athletics for the upcoming school year. The fees were slightly raised to reflect conference fees this year as well. The update in fees will be on the July 18th board meeting.
- Annual CESA Contract—The annual CESA contract will be on the board agenda for the July 18th meeting.
- NEOLA Update—Mrs. Cramer provided an update on policies. She indicated that we are set with a Narcan policy. She also indicated that the board will need to approve the new CO on the policies to replace Terri Kreitzman and then Neola will process the policies to have ready for the beginning of the school year.

Business and Finance Committee: Mr. Weinheimer updated the board on July 5, 2022

**Business and Finance Committee Meeting
Minutes of Tuesday, July 5, 2022**

The **Business and Finance Committee** of the Hustisford School District Board of Education met on Tuesday, July 5, 2022, at 4:00 p.m., in the District Office at Hustisford High School, 845 South Lake Street, Hustisford, WI 53034.

Present: Steve Weinheimer, Chair; and Lisa Bosse, member; and Heather Cramer, District Administrator

New Business:

- Budget Update—Mrs. Cramer gave a brief update of the projected budget. She indicated that there were several positives regarding staffing. The projection should remain where it is at from the June meeting.
- Future Facilities Planning—Mrs. Cramer updated that there will be a kick-off meeting occurring within the next week or so and that HSR will be coming in soon for an initial walk-through with their team.
- Future Budget Planning—No update
- Summer Projects—Mrs. Cramer updated on the parking lot at HS. Poblocki has been in to take a look and will have a proposal shortly. The HS is nearly complete for summer cleaning. JHE hallways are being prepped for painting. The HS gym floor is scheduled for next week. The water heaters in both buildings will be installed around the beginning of August.

- HVAC Update—Mrs. Cramer provided information from Bassett on the maintenance agreement. There is no increase for the next year. She also updated on a recent meeting and the status of equipment. She indicated that the HS boiler issue is a top priority. There have been some substantial issues with the cooling systems in both buildings as well this summer.
- Summer School Update—Mrs. Cramer updated that there are approximately 90 students enrolled for second session beginning July 11 and running through July 29.
- Staffing 2022-2023—Mrs. Cramer updated on staffing in both buildings and provided information on applicants.

Curriculum and Technology Committee – DNM

X. Old Business
A. N/A

XI. New Business

A. Business and Finance:

1. Resolution #2089: Approval of agreement with Kiel School District for Virtual School Option for Students

A motion was made by Kevin Muche and seconded by Dave Stryck to approve the following resolution:

Approval of Agreement with Kiel School District for Virtual School Options for Students
School Board Resolution
#2089

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve the Agreement with Kiel School District for Virtual School Options in the Hustisford School District as presented.

Approved 6-0 Roll Call Vote. Brian Thimm absent.

2. Resolution #2090: Approval of Contract with Schultz Bus Company for Transportation Services for 2022-2023 and 2023-2024

A motion was made by Tracy Malterer and seconded by Kevin Muche to approve the following resolution:

Approval of Contract with Schultz Bus Company for Transportation Services for 2022-2023 and 2023-2024
School Board Resolution
#2090

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve the Contract with Schultz Bus Company for Transportation Services for 2022-2023 and 2023-2024 school year as presented

3. Resolution #2091: Approval of Annual Contract for CESA 6 Services

A motion was made by Steve Weinheimer and seconded to Kevin Muche to approve the following resolution:

Approval of Annual Contract with CESA 6
School Board Resolution
#2091

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve the annual contract with CESA 6 for services. The annual fee is \$5,650.00.

Approved 6-0 Roll Call Vote. Brian Thimm absent

B. Personnel and Policy:

1. Resolution #2092: Approval of Elementary Teachers at John Hustis Elementary School

A motion was made by Dave Strysick and seconded by Lisa Bosse to approve the following resolution:

Approval of Elementary Teachers at John Hustis Elementary
School Board Resolution
#2092

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve Molly Christianson and Courtney Kolb as teachers at John Hustis Elementary beginning in the 2022-2023 school year. Each contract is for \$39,000.

Approved 6-0 Roll Call Vote. Brian Thimm absent

2. Resolution #2093: Approval of 2022-2023 Athletic Code Handbook

A motion was made by Tracy Malterer and seconded by Steve Weinheimer to approve the following resolution:

Approval of 2022-2023 Athletic Code Handbook
School Board Resolution
#2093

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve the Athletic Code Handbook for the 2022-2023 school year as presented.

Approved 6-0 Roll Call Vote. Brian Thimm absent

3. Resolution #2094: Approval of 2022-2023 Athletic Pass Costs

A motion was made by John Bohonek and seconded by Steve Weinheimer to approve the following resolution:

Approval of 2022-2023 Athletic Pass Costs
School Board Resolution
#2094

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve athletic pass costs for the 2022-2023 school year.

K-8 Student --\$25
Adult -- \$45
Family -- \$85

Approved 6-0 Roll Call Vote. Brian Thimm absent.

4. Resolution #2095: Approval of Neola Policy Update

A motion was made by Dave Strysick and seconded by Tracy Malterer to approve the following resolution:

Approval of Neola Policy Update
School Board Resolution
#2095

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve the update for district policies for a CO. The change will be made from Terri Kreitzman to Dena Serwe.

Approved 6-0 Roll Call Vote. Brian Thimm absent

5. Resolution #2096: Approval of District Annual Notices

A motion was made by Kevin Muche and seconded by Tracy Malterer to approve the following resolution.

Approval of District Annual Notices
Resolution # 2096

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve the Annual Notices for the 2022-2023 school year as presented.

Approved 6-0 Roll Call Vote. Brian Thimm absent

C. Buildings and Grounds

1. Resolution #2097: Approval of Bassett Annual Maintenance Agreement for 2022-2023 School Year

A motion was made by Steve Weinheimer and seconded by Kevin Muche to approve the following resolution.

Approval of Bassett Annual Maintenance Agreement for 2022-2023 School Year
School Board Resolution
#2097

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve the maintenance agreement with Bassett Mechanical for the 2022-2023 school year.

Approved 6-0 Roll Call Vote. Brian Thimm absent.

D. Curriculum and Technology:

1. Resolution #2098: Approval of Academic Standards for the Hustisford School District for the 2022-2023 School Year

A motion was made by Lisa Bosse and seconded by Tracy Malterer to approve the following resolution:

Approval of Academic Standards for the Hustisford School District for the 2022-2023 School Year
School Board Resolution
#2098

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve the adoption of the following academic standards in reading/writing/language arts, mathematics, science, and social studies for use in grades K – 12 in the Hustisford School District during the 2022 – 2023 school year and the parental notice relating to these standards as presented below pursuant to:

Wisconsin State Statute 120.12 (13) Declaration of educational standards. (a) Annually, prior to the beginning of the school term, notify the parents and guardians of pupils enrolled in the school district of the pupil academic standards, adopted under s. 118.30 (1g) (a) 1., that will be in effect for the school year. The school board may provide the notice required under this paragraph electronically, including by posting the notice or a link to the pupil academic standards on the school district's Internet site. (b) Annually, include as an item on the agenda of the first school board meeting of the school year a notice that clearly identifies the pupil academic standards adopted by the school board under s. 118.30 (1g) (a) 1. that will be in effect for the school year.

Reading/Writing/Language Arts:

Common Core State Standards for English Language Arts and Literacy in History/Social Studies, Science, and Technical Education and Wisconsin State ELA Standards-- These standards cover literature, informational text, foundational skills, writing, speaking and listening, language, and literacy in history/social studies, science, technical subjects, and writing. Reading/writing/language arts standards are designed to prepare all students for success in college, career, and life by the time they graduate from high school.

<http://www.corestandards.org/ELA-Literacy/>

<https://dpi.wi.gov/sites/default/files/imce/standards/New%20pdfs/ELAStandards2020.pdf>

Mathematics:

Common Core State Standards for Mathematics and Wisconsin State Mathematics Standards-- These standards cover counting and cardinality, operations and algebraic thinking, number and operations in base ten, number and operations – fractions, measurement and data, geometry, ratios and proportional relationships, the number system, expressions and equations, functions, and statistics and probability. Mathematics standards are designed to prepare all students for success in college, career, and life by the time they graduate from high school.

<http://www.corestandards.org/Math/>

<https://dpi.wi.gov/sites/default/files/imce/standards/pdf/math-standards.pdf>

Science:

Wisconsin Model Academic Standards for Science and Next Generation Science Standards – The State of Wisconsin adopted model academic standards a number of years ago that form the foundation of science education in many areas. These standards are benchmarked for grades 4, 8, and 12. The Next Generation Science Standards are a relatively new set of standards for science education that were developed through a collaboration of states to provide rich content and practices to provide all students with an internationally-benchmarked science education.

<http://dpi.wi.gov/science/standards>

<http://www.nextgenscience.org/>

Social Studies:

Wisconsin Model Academic Standards for Social Studies: The State of Wisconsin recently adopted model academic standards that form the foundation for social studies education, including geography and history. The social studies standards include strands that cover behavioral sciences, economics, geography, history, and political science. These standards are benchmarked for grades 4, 8, and 12.

https://dpi.wi.gov/sites/default/files/imce/standards/New%20pdfs/2018_WI_Social_Studies_Standards.pdf

Approved 6-0 Roll Call Vote. Brian Thimm absent

XII. Informational/Discussion Item

a. Tentative/Suggested Meetings/Events:

- *Buildings/Grounds – Monday, August 1, 2022 at 4:00 p.m.*
- *Policy/Personnel – Monday, August 1, 2022, at 5:00 p.m.*
- *Business/Finance – Tuesday, August 2, 2022, at 4:00 p.m.*
- *Curriculum/Technology – Tuesday, August 2, 2022, at 5:00 p.m.*
- *August Regular Board Meeting: Monday, August 15, 2022, at 6:30 p.m.*

XIII. Motion to Adjourn

A motion was made by Steve Weinheimer and seconded by Tracy Malterer to adjourn at 7:19 p.m.

Approved Voice Vote. Brian Thimm absent.

Christine Kuehl – Executive Assistant – Recorder

Tracy Malterer – School Board Clerk

Approved August 15, 2022