

HUSTISFORD SCHOOL DISTRICT

NOTICE is hereby given that the Regular Meeting of the Board of Education of the Hustisford School District will be held on **Monday, October 28, 2019**, in the Jr./Sr. High School Library/Media Center beginning at **6:30 p.m.** and the Agenda for said meeting is listed below.

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda. Upon request to the District Administrator, submitted twenty-four (24) hours in advance, the District shall make reasonable accommodation including the provision of informational material in an alternative format for a disabled person to be able to attend this meeting.

PRELIMINARY AGENDA

I. Call to Order

II. Roll Call of Members – Signatures of Board Members

III. Verification of Public Notice pursuant to S. 19.84 (1), (2), (3), & (4) Wis. Stats.

IV. Public Forum

Citizen input is vital to the improvement of our School District. Most times your remarks may be listened to without comment from the board members or superintendent. This does not mean they are heard with any less intensity or concern. The Board retains the option of limiting public comments to three (3) minutes. Where appropriate district staff will investigate your comments and report back to you and the school board. We thank you for taking the time to address the Board of Education.

V. Consent Agenda

The purpose of the Consent Agenda is to provide a mechanism where the Board can dispose of routine matters that must by law come before this body.

- A. Approval of Minutes of the Regular Board Meeting –September 23, 2019
- B. Approval of Minutes from October 2019 Committee Meetings
- C. Approval of Financial Business: Approval of Bills (#40507 - 40585) Funds 10, 27, 38, 41, 50, 80
- D. Approval of Student Activity Accounts

REGULAR AGENDA

VI. Approval of Regular Agenda

VII. Reports

- A. Citizen of the Month
- B. Principals' Reports—Mr. Bushey and Ms. Bell
- C. Athletic Director's Report—Mr. Falkenthal
- D. Financial Director's Report—Mr. Kiefer
- E. Superintendent's Report—Mrs. Cramer

VIII. Board Development:

- A. Science Club Presentation—Brandon Holtz
- B. Presentation on Spanish Trip for Summer 2020
- C. Citizen Advisory Committee
- D. School Perceptions Community Survey

IX. Committee Reports

- A. Buildings and Grounds Committee – October 7, 2019
- B. Policy and Personnel Committee – October 7, 2019
- C. Business and Finance Committee –October 8, 2019
- D. Curriculum and Technology Committee – October 8, 2019

X. Old Business

A. NA

XI. New Business

- A. Personnel and Policy:
 - 1. Resolution #1778: Approval of First Reading of Neola District Policy Updates
 - 2. Resolution #1779: Approval of 2019-2020 Winter Coaches

- B. Curriculum and Technology:
 - 1. Resolution #1780: Approval of Start College Now Applications for Spring 2020
 - 2. Resolution #1781: Approval of FFA National Convention Trip October 30-November 1
 - 3. Resolution #1782: Approval of HS Science Field Trip to Field Museum, Chicago, IL

- C. Business and Finance:
 - 1. Resolution #1783: Approval of Hustisford School District 2019-2020 Budget
 - 2. Resolution #1784: Approval of Hustisford School District 2019-2020 Tax Levy

- D. Buildings and Grounds:
 - 1. Resolution #1785: Approval of Snow Removal Bid for 2019-2020

XII. Informational/Discussion Items:

A. **Tentative/Suggested Meetings/Events:**

- *Buildings/Grounds – Monday, November 4, 2019, at 4:00 p.m.*
- *Policy/Personnel – Monday, November 4, 2019, at 5:00 p.m.*
- *Business/Finance – Tuesday, November 5, 2019, at 4:00 p.m.*
- *Curriculum/Technology – Tuesday, November 5, 2019, at 5:00 p.m.*
- *November Regular Board Meeting: Monday, November 18, 2019, at 6:30 p.m.*
- *Citizen's Advisory Committee: Monday, November 4, 2019 at 6:00 p.m.*

XIII. Closed Session

The board will enter into closed session pursuant to Wisconsin Statute 19.85 (1)(c) to consider employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Discussion—Employee Performance

XIV. Return to Open Session

XV. Motion to Adjourn

**Approval of First Reading of Updated School Board Policies
School Board Resolution
#1778**

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve the first reading of the policies as presented.

Date: October 28, 2019

ACTION _____

Signed: President, Board of Education

Signed: Clerk, Board of Education

**Approval of Winter Coaches for 2019-2020
School Board Resolution
#1779**

BE IT RESOLVED that the Board of Education of the Hustisford School District does hereby approve the following coaches for the winter sports season:

Wrestling: Chris Malterer, Head Coach

Girls Basketball: Jason Hildebrandt, Head Coach
Jesse Bischoff, JV Coach
Marissa Bohn, Volunteer
Ashley Christian, Volunteer

Boys Basketball: Jake Falkenthal, Head Coach
Otto Hopfinger, JV Coach
Ty Hildebrandt, Volunteer

MS Boys Basketball: Jon Roberts and Ryan Connolly

MS Girls Basketball: Open

Date: October 28, 2019

ACTION _____

Signed: President, Board of Education

Signed: Clerk, Board of Education

**Approval of Start College Now Applications for Spring 2020
School Board Resolution
#1780**

BE IT RESOLVED that the Board of Education of the Hustisford School District does hereby approve the two students who have submitted Start College Now Applications.

Date: October 28, 2019

ACTION _____

Signed: President, Board of Education

Signed: Clerk, Board of Education

**Approval of FFA National Convention Trip October 30-November 1, 2019
School Board Resolution
#1781**

BE IT RESOLVED that the Board of Education of the Hustisford School District does hereby approve the FFA National Convention Trip to Indianapolis from October 30-November 1, 2019.

Date: October 28, 2019

ACTION _____

Signed: President, Board of Education

Signed: Clerk, Board of Education

**Approval of HS Science Field Trip to Chicago Field Museum
School Board Resolution
#1782**

BE IT RESOLVED that the Board of Education of the Hustisford School District does hereby approve a field trip for HS Science to the Field Museum in Chicago, IL on November 18, 2019.

Date: October 28, 2019

ACTION _____

Signed: President, Board of Education

Signed: Clerk, Board of Education

Approval of Hustisford School District 2019-2020 Budget
School Board Resolution
#1783

BE IT RESOLVED that the Board of Education of the Hustisford School District does hereby approve the budget for the 2019-2020 school year as presented.

Approval of 2019 - 2020 Hustisford School District Budget			
BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve the budget for the Hustisford School District, for the 2019-2020 school year as presented.			
	Audited 2017-18	Unaudited 2018-19	Preliminary Budget 2019-20
GENERAL FUND (FUND 10)			
Beginning Fund Balance (Account 930 000)	1,352,872	1,598,753	1,524,453
Ending Fund Balance, Nonspendable (Acct. 935 000)	-	-	-
Ending Fund Balance, Restricted (Acct. 936 000)	-	-	-
Ending Fund Balance, Committed (Acct. 937 000)	-	-	-
Ending Fund Balance, Assigned (Acct. 938 000)	1,598,753	1,598,753	1,290,458
Ending Fund Balance, Unassigned (Acct. 939 000)	-	-	-
TOTAL ENDING FUND BALANCE (ACCT. 930 000)	1,598,753	1,524,453	1,455,756
REVENUES & OTHER FINANCING SOURCES			
100 Transfers-in	-	-	-
Local Sources			
210 Taxes	2,961,386	2,834,584	2,974,966
240 Payments for Services	-	-	-
260 Non-Capital Sales	2,110	2,533	2,400
270 School Activity Income	11,960	10,387	11,000
280 Interest on Investments	4,258	5,222	5,500
290 Other Revenue, Local Sources	83,294	59,739	34,350
Subtotal Local Sources	3,063,008	2,912,465	3,028,216
Other School Districts Within Wisconsin			
310 Transit of Aids	-	-	-
340 Payments for Services	504,218	624,337	507,100
380 Medical Service Reimbursements	-	-	-
390 Other Inter-district, Within Wisconsin	-	-	-
Subtotal Other School Districts within Wisconsin	504,218	624,337	507,100
Other School Districts Outside Wisconsin			
440 Payments for Services	-	-	-
490 Other Inter-district, Outside Wisconsin	-	-	-
Subtotal Other School Districts Outside Wisconsin	-	-	-
Intermediate Sources			
510 Transit of Aids	3,422	2,959	2,675
530 Payments for Services from CCDEB	-	-	-
540 Payments for Services from CESA	-	-	-
580 Medical Services Reimbursement	-	-	-
590 Other Intermediate Sources	-	-	-
Subtotal Intermediate Sources	3,422	2,959	2,675
State Sources			
610 State Aid -- Categorical	31,486	29,607	30,500
620 State Aid -- General	1,754,234	1,816,667	1,783,284
630 DPI Special Project Grants	6,365	10,395	3,440
640 Payments for Services	-	-	-
650 Student Achievement Guarantee in Education (SAGE Grant)	-	-	-
660 Other State Revenue Through Local Units	-	-	-
690 Other Revenue (Sparsity; Per Pupil)	338,566	538,652	484,969
Subtotal State Sources	2,130,650	2,395,321	2,302,193

	Audited 2017-18	Unaudited 2018-19	Preliminary Budget 2019-20
Federal Sources			
710 Federal Aid - Categorical	-	-	-
720 Impact Aid	-	-	-
730 DPI Special Project Grants	5,709	39,571	22,126
750 ESEA Grants	39,968	43,315	36,357
760 JTPA	-	-	-
770 Other Federal Revenue Through Local Units	-	-	-
780 Other Federal Revenue Through State	-	76,753	15,000
790 Other Federal Revenue - Direct	14,981	16,512	35,476
Subtotal Federal Sources	60,658	176,151	108,959
Other Financing Sources			
850 Reorganization Settlement	-	-	-
860 Compensation, Fixed Assets	-	-	-
870 Long-Term Obligations	-	-	-
Subtotal Other Financing Sources	-	-	-
Other Revenues			
960 Adjustments	-	-	-
970 Refund of Disbursement	72,838	711	-
980 Medical Service Reimbursement	22,982	20,376	4,133
990 Miscellaneous	1,361	1,734	3,000
Subtotal Other Revenues	97,181	22,821	7,133
TOTAL REVENUES & OTHER FINANCING SOURCES	5,859,137	6,134,055	5,956,276
EXPENDITURES & OTHER FINANCING USES			
Instruction			
110 000 Undifferentiated Curriculum	1,267,677	1,376,512	1,465,282
120 000 Regular Curriculum	746,836	852,537	784,367
130 000 Vocational Curriculum	251,597	302,603	292,786
140 000 Physical Curriculum	198,791	114,748	117,752
160 000 Co-Curricular Activities	147,920	187,955	173,494
170 000 Other Special Needs	-	-	-
Subtotal Instruction	2,612,821	2,834,355	2,833,681
Support Sources			
210 000 Pupil Services	117,420	167,888	145,324
220 000 Instructional Staff Services	54,279	90,231	62,408
230 000 General Administration	225,725	231,112	235,397
240 000 School Building Administration	289,428	418,447	419,169
250 000 Business Administration	1,017,055	1,112,277	997,000
260 000 Central Services	199,915	214,747	212,367
270 000 Insurance & Judgments	43,061	56,404	60,150
280 000 Debt Services	62,414	-	-
290 000 Other Support Services	94,671	63,964	16,105
Subtotal Support Sources	2,103,967	2,355,070	2,147,920
Non-Program Transactions			
410 000 Inter-fund Transfers	413,116	480,555	469,578
430 000 Instructional Service Payments	483,353	538,374	573,794
490 000 Other Non-Program Transactions	-	-	-
Subtotal Non-Program Transactions	896,469	1,018,929	1,043,372
TOTAL EXPENDITURES & OTHER FINANCING USES	5,613,256	6,208,354	6,024,973

	Audited 2017-18	Unaudited 2018-19	Preliminary Budget 2019-20
SPECIAL EDUCATION FUND (FUND 27)			
900 000 Beginning Fund Balance	-	-	-
900 000 Ending Fund Balance	-	-	(0)
REVENUES & OTHER FINANCING SOURCES			
100 Transfers-in	382,931	450,371	439,393
<i>Local Sources</i>			
240 Payments for Services	-	-	-
260 Non-Capital Sales	-	-	-
270 School Activity Income	-	-	-
290 Other Revenue, Local Sources	-	-	-
Subtotal Local Sources	-	-	-
<i>Intermediate Sources</i>			
510 Transit of Aids	1,194	796	500
530 Payments for Services from CCDEB	-	-	-
540 Payments for Services from CESA	-	-	-
580 Medical Services Reimbursement	-	-	-
590 Other Intermediate Sources	-	-	-
Subtotal Intermediate Sources	1,194	796	500
<i>State Sources</i>			
610 State Aid -- Categorical	136,674	131,213	145,601
620 State Aid -- General	-	-	-
630 DPI Special Project Grants	-	-	-
640 Payments for Services	-	-	-
650 Achievement Gap Reduction (AGR grant)	-	-	-
690 Other Revenue	-	3,000	-
Subtotal State Sources	136,674	134,213	145,601
<i>Federal Sources</i>			
710 Federal Aid - Categorical	-	-	-
730 DPI Special Project Grants	105,837	124,459	103,613
750 IASA Grants	-	-	-
760 JTPA	-	-	-
770 Other Federal Revenue Through Local Units	-	-	-
780 Other Federal Revenue Through State	24,423	20,202	22,500
790 Other Federal Revenue - Direct	-	-	-
Subtotal Federal Sources	130,260	144,660	126,113
<i>Other Financing Sources</i>			
860 Compensation, Fixed Assets	-	-	-
870 Long-Term Obligations	-	-	-
Subtotal Other Financing Sources	-	-	-
<i>Other Revenues</i>			
960 Adjustments	-	-	-
970 Refund of Disbursement	-	-	-
990 Miscellaneous	-	-	-
Subtotal Other Revenues	-	-	-
TOTAL REVENUES & OTHER FINANCING SOURCES	651,060	730,041	711,607

	Audited 2017-18	Unaudited 2018-19	Preliminary Budget 2019-20
EXPENDITURES & OTHER FINANCING USES			
<i>Instruction</i>			
110 000 Undifferentiated Curriculum	-	-	-
120 000 Regular Curriculum	-	-	-
130 000 Vocational Curriculum	-	-	-
140 000 Physical Curriculum	-	-	-
150 000 Special Education Curriculum	473,726	516,376	530,651
160 000 Co-Curricular Activities	-	-	-
170 000 Other Special Needs	-	-	-
Subtotal Instruction	473,726	516,376	530,651
<i>Support Sources</i>			
210 000 Pupil Services	64,470	82,692	82,786
220 000 Instructional Staff Services	90,183	87,394	76,471
230 000 General Administration	-	-	-
240 000 School Building Administration	-	-	-
250 000 Business Administration	7,998	4,004	3,613
260 000 Central Services	-	2,129	2,200
270 000 Insurance & Judgments	-	-	-
280 000 Debt Services	-	-	-
290 000 Other Support Services	-	2,306	1,000
Subtotal Support Sources	162,651	178,525	166,070
<i>Non-Program Transactions</i>			
410 000 Inter-fund Transfers	-	-	-
430 000 Instructional Service Payments	14,684	35,140	14,886
490 000 Other Non-Program Transactions	-	-	-
Subtotal Non-Program Transactions	14,684	35,140	14,886
TOTAL EXPENDITURES & OTHER FINANCING USES	651,060	730,041	711,607
DEBT SERVICE FUND (FUNDS 38, 39)			
900 000 Beginning Fund Balance	-	(0)	(0)
900 000 ENDING FUND BALANCES	(0)	(0)	(0)
TOTAL REVENUES & OTHER FINANCING SOURCES	53,506	53,506	66,439
281 000 Long-Term Capital Debt	53,506	53,506	66,439
282 000 Refinancing	-	-	-
283 000 Operational Debt	-	-	-
285 000 Post Employment Benefit Debt	-	-	-
289 000 Other Long-Term General Obligation Debt	-	-	-
400 000 Non-Program Transactions	-	-	-
TOTAL EXPENDITURES & OTHER FINANCING USES	53,506	53,506	66,439
842 000 INDEBTEDNESS, END OF YEAR	-	-	-

	Audited 2017-18	Unaudited 2018-19	Preliminary Budget 2019-20
CAPITAL PROJECTS FUND (FUNDS 41, 46, 48, 49)			
900 000 Beginning Fund Balance	159,200	11,417	11,534
900 000 Ending Fund Balance	11,417	11,534	2,272
TOTAL REVENUES & OTHER FINANCING SOURCES			
	42,320	127	104,505
100 000 Instructional Services	-	-	-
200 000 Support Services	190,103	10	113,767
300 000 Community Services	-	-	-
400 000 Non-Program Transactions	-	-	-
TOTAL EXPENDITURES & OTHER FINANCING USES	190,103	10	113,767
FOOD SERVICE FUND (FUND 50)			
900 000 Beginning Fund Balance	43,961	54,812	9,876
900 000 ENDING FUND BALANCE	54,812	9,876	9,876
TOTAL REVENUES & OTHER FINANCING SOURCES			
	187,848	183,462	194,550
200 000 Support Services	176,996	228,398	194,550
400 000 Non-Program Transactions	-	-	-
TOTAL EXPENDITURES & OTHER FINANCING USES	176,996	228,398	194,550
COMMUNITY SERVICE FUND (FUND 80)			
900 000 Beginning Fund Balance	106,180	104,635	122,934
900 000 ENDING FUND BALANCE	104,635	122,934	122,934
TOTAL REVENUES & OTHER FINANCING SOURCES			
	72,937	82,145	59,359
200 000 Support Services	-	-	-
300 000 Community Services	74,482	63,845	59,359
400 000 Non-Program Transactions	-	-	-
TOTAL EXPENDITURES & OTHER FINANCING USES	74,482	63,845	59,359
PROPOSED PROPERTY TAX LEVY			
FUND	Audited 2017-18	Unaudited 2018-19	Preliminary Budget 2019-20
General Fund	\$ 2,961,386	\$ 2,834,584	\$ 2,974,966
Referendum Debt Service Fund	\$ -	\$ -	\$ -
Non-Referendum Debt Service Fund	\$ 23,321	\$ 23,321	\$ 36,254
Capital Expansion Fund	\$ -	\$ -	\$ -
Community Service Fund	\$ 39,663	\$ 39,663	\$ 39,663
TOTAL SCHOOL LEVY	\$ 3,024,370	\$ 2,897,568	\$ 3,050,883
PERCENTAGE INCREASE / (DECREASE)			
TOTAL LEVY FROM PRIOR YEAR		-4.19%	5.29%
Equalized Valuation	\$ 317,518,870	\$ 325,425,201	\$ 344,661,379
Levy Rate	0.00952501	0.00890394	0.00885183
Levy Rate per \$1,000 of valuation	\$ 9.53	\$ 8.90	\$ 8.85

Date: October 28, 2019

ACTION _____

Signed: President, Board of Education

Signed: Clerk, Board of Education

**Approval of Hustisford School District 2019-2020 Tax Levy
School Board Resolution
#1784**

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby set the 2019-2020 All Funds Tax Levy for the Hustisford School District at \$3,050,883.00 to be apportioned to the various municipalities, and sets the 2019-2020 Levy Rate at 0.00885183 or \$8.85 per \$1,000 of valuation.

Date: October 28, 2019

ACTION _____

Signed: President, Board of Education

Signed: Clerk, Board of Education

**Approval of Snow Removal Bid for 2019-2020
School Board Resolution
#1785**

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve a contract with Indian Road Construction, Inc. for snow plowing and salting for the 2019-2020 school year as presented.

Date: October 28, 2019

ACTION _____

Signed: President, Board of Education

Signed: Clerk, Board of Education