

HUSTISFORD SCHOOL DISTRICT

NOTICE is hereby given that the Regular Meeting of the Board of Education of the Hustisford School District will be held on **Monday, August 19, 2019**, in the Jr./Sr. High School Library/Media Center beginning at **6:30 p.m.** and the Agenda for said meeting is listed below.

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda. Upon request to the District Administrator, submitted twenty-four (24) hours in advance, the District shall make reasonable accommodation including the provision of informational material in an alternative format for a disabled person to be able to attend this meeting.

PRELIMINARY AGENDA

I. Call to Order

II. Roll Call of Members – Signatures of Board Members

III. Verification of Public Notice pursuant to S. 19.84 (1), (2), (3), & (4) Wis. Stats.

IV. Public Forum

Citizen input is vital to the improvement of our School District. Most times your remarks may be listened to without comment from the board members or superintendent. This does not mean they are heard with any less intensity or concern. The Board retains the option of limiting public comments to three (3) minutes. Where appropriate district staff will investigate your comments and report back to you and the school board. We thank you for taking the time to address the Board of Education.

V. Consent Agenda

The purpose of the Consent Agenda is to provide a mechanism where the Board can dispose of routine matters that must by law come before this body.

- A. Approval of Minutes of the Regular Board Meeting –July 15, 2019
- B. Approval of Minutes from August 2019 Committee Meetings
- C. Approval of Financial Business: Approval of Bills (#40352- #40437) Funds 10, 27, 38, 41, 50, 80
- D. Approval of Student Activity Accounts

REGULAR AGENDA

VI. Approval of Regular Agenda

VII. Reports

- A. Principals' Reports—Mr. Bushey and Ms. Bell
- B. Athletic Director's Report—Mr. Falkenthal
- C. Financial Director's Report—Mr. Kiefer
- D. Superintendent's Report—Mrs. Cramer

VIII. Board Development:

- A. Citizen Advisory Committee
- B. North Wall in HS

IX. Committee Reports

- A. Buildings and Grounds Committee – August 5, 2019
- B. Policy and Personnel Committee – August 5, 2019
- C. Business and Finance Committee – August 13, 2019
- D. Curriculum and Technology Committee – Did not meet

X. Old Business

XI. New Business

- A. Personnel and Policy:
 - 1. Resolution # 1763: Approval of Teacher Employee Handbook
 - 2. Resolution #1764: Approval of Teacher Mentor Handbook
 - 3. Resolution #1765: Approval of Kids Club Handbook
 - 4. Resolution #1766: Approval of Board Goals for 2019-2020
 - 5. Resolution #1767: Approval of Job Descriptions for Various Positions
 - 6. Resolution #1768: Approval of Overnight Volleyball Tournament in Wisconsin Dells on August 29-30, 2019
 - 7. Resolution #1769: Approval of Food Service Assistant.
- B. Curriculum and Technology:
- C. Business and Finance:
 - 1. Resolution #1770: Approval of CESA 6 Contracts for 2019-2020 School Year
 - 2. Resolution #1771: Approval of Therapy Contract with Dominicczak Therapy Associates for 2019-2022
- D. Buildings and Grounds:
 - 1. Resolution #1772: Approval of Project for North Wall issues in HS

XII. Informational/Discussion Items:

- a. **Tentative/Suggested Meetings/Events:**
 - *Buildings/Grounds – Monday, September 9, 2019, at 4:00 p.m.*
 - *Policy/Personnel – Monday, September 9, 2019, at 5:00 p.m.*
 - *Business/Finance – Tuesday, September 3, 2019, at 4:00 p.m.*
 - *Curriculum/Technology – Tuesday, September 3, 2019, at 5:00 p.m.*
 - *September Regular Board Meeting: Monday, September 23, 2019, at 6:30 p.m.*
 - *Citizen's Advisory Committee: Monday, September 16, 2019 at 6:00 p.m.*

XIII. Closed Session

The board will enter into closed session pursuant to Wisconsin Statute 19.85(1) (c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Update/Discussion – Employee Compensation and Employee Performance

XIV. Return to Open Session

- XV. Resolution # 1773: Approval of 8 Hour Custodial Employee

XVI. Motion to Adjourn

**Approval of Teacher Employee Handbook
School Board Resolution
#1763**

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve the Teacher Employee Handbook for 2019-2020 as presented.

Date: August 19, 2019

ACTION _____

Signed: President, Board of Education

Signed: Clerk, Board of Education

**Approval of Teacher Mentor Handbook
School Board Resolution
#1764**

BE IT RESOLVED that the Board of Education of the Hustisford School District does hereby approve the 2019-2020 Teacher Mentor Handbook as presented.

Date: August 19, 2019

ACTION _____

Signed: President, Board of Education

Signed: Clerk, Board of Education

**Approval of Kid's Club Handbook
School Board Resolution
#1765**

BE IT RESOLVED that the Board of Education of the Hustisford School District does hereby approve the 2019-2020 Kid's Club Handbook as presented.

Date: August 19, 2019

ACTION _____

Signed: President, Board of Education

Signed: Clerk, Board of Education

**Approval of District Board Goals
School Board Resolution
#1766**

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve the District Annual Board Goals for 2019-2020 as presented.

Date: August 19, 2019

ACTION _____

Signed: President, Board of Education

Signed: Clerk, Board of Education

**Approval of Job Descriptions
School Board Resolution
#1767**

BE IT RESOLVED that the Board of Education of the Hustisford School District does hereby approve the Job Description Updates as presented for the following positions:

- Instructional Aide
- Food Service Assistant
- Building Secretary
- Director of Financial Services
- Director of Food Service
- Director of Buildings and Grounds
- Technology Director
- District Office Executive Assistant

Date: August 19, 2019

ACTION _____

Signed: President, Board of Education

Signed: Clerk, Board of Education

**Approval of Overnight Stay for Volleyball Tournament
School Board Resolution
#1768**

BE IT RESOLVED that the Board of Education of the Hustisford School District does hereby approve the overnight stay for the Varsity volleyball team on August 29-30, 2019 in Wisconsin Dells for a tournament.

Date: August 19, 2019

ACTION _____

Signed: President, Board of Education

Signed: Clerk, Board of Education

**Approval of Food Service Assistant
School Board Resolution
#1769**

BE IT RESOLVED that the Board of Education of the Hustisford School District does hereby approve Devon Riley as a Food Service Assistant for the 2019-2020 School Year as presented.

Date: August 19, 2019

ACTION _____

Signed: President, Board of Education

Signed: Clerk, Board of Education

**Approval of CESA 6 Contracts for 2019-2020 School Year
School Board Resolution
#1770**

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve the contracts with CESA 6 for the 2019-2020 School Year as presented.

CESA Contract Amounts:

- Educator Effectiveness: \$3,440.00
- SEL Itinerant Services: \$4,250.00
- Safe and Healthy Communities: \$600.00
- ESSA: \$534.00
- Annual Membership: \$4,930.00
- Itinerant Services: \$20,086.00
- Parent/Child Rights Brochure: \$87.50
- SEEDS \$1,516.50
- CMS 4 Schools: \$1,749.00
- Library Media Specialist: \$6,160.00

- Total: \$43,353.00

Date: August 19, 2019

ACTION _____

Signed: President, Board of Education

Signed: Clerk, Board of Education

**Approval of Therapy Contract with Dominiczak Therapy Associates
School Board Resolution
#1771**

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve a three-year contract with Dominiczak Therapy Associates for 2019-2022 for therapy services.

Date: August 19, 2019

ACTION _____

Signed: President, Board of Education

Signed: Clerk, Board of Education

**Approval of Project for North Wall in HS
School Board Resolution
#1772**

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve the remediation project proposed for the north wall in the HS building.

Date: August 19, 2019

ACTION _____

Signed: President, Board of Education

Signed: Clerk, Board of Education

**Approval of Custodian
School Board Resolution
#1773**

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve Steven Kelsey as a full-time custodian as presented.

Date: August 19, 2019

ACTION _____

Signed: President, Board of Education

Signed: Clerk, Board of Education