

HUSTISFORD SCHOOL DISTRICT

NOTICE is hereby given that the Regular Meeting of the Board of Education of the Hustisford School District will be held on **Monday, October 29, 2018**, in the Jr./Sr. High School Library/Media Center beginning at **6:00 p.m.** and the Agenda for said meeting is listed below.

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda. Upon request to the District Administrator, submitted twenty-four (24) hours in advance, the District shall make reasonable accommodation including the provision of informational material in an alternative format for a disabled person to be able to attend this meeting.

PRELIMINARY AGENDA**I. Call to Order****II. Roll Call of Members** – Signatures of Board Members**III. Verification of Public Notice** pursuant to S. 19.84 (1), (2), (3), & (4) Wis. Stats.**IV. Senior Project Presentation to the Board**— (Approximately 30 minutes)

Approximately 6:30 pm

v. Public Forum

Citizen input is vital to the improvement of our School District. Most times your remarks may be listened to without comment from the board members or superintendent. This does not mean they are heard with any less intensity or concern. The Board retains the option of limiting public comments to three (3) minutes. Where appropriate district staff will investigate your comments and report back to you and the school board. We thank you for taking the time to address the Board of Education.

VI. Consent Agenda

The purpose of the Consent Agenda is to provide a mechanism where the Board can dispose of routine matters that must by law come before this body.

- A. Approval of Minutes of the Regular Board Meeting –September 17, 2018
- B. Approval of Minutes from October 2018 Committee Meetings
- C. Approval of Financial Business: Approval of Bills (#39622 - #39707) Funds 10, 27, 38, 41, 50, 80
- D. Approval of Minutes of Special Board Meeting—October 8, 2018
- E. Approval of Student Activity Accounts
- F. Approval of Resignation—Hank Isabelle Graduation Advisor, Lana Long Food Service

REGULAR AGENDA**VII. Approval of Regular Agenda****VIII. Reports**

- A. Student of the Month
- B. Principals' Reports—Mr. Bushey and Ms. Bell
- C. Athletic Director's Report—Mr. Falkenthal
- D. Financial Director's Report—Mr. Kiefer
- E. Superintendent's Report—Mrs. Cramer

IX. Board Development:

- A. Presentation from students about trip to Costa Rica, Summer 2018
- B. Presentation from Staff re: Clubs

X. Committee Reports

- A. Buildings and Grounds Committee – October 1, 2018

- B. Policy and Personnel Committee – October 15, 2018
- C. Business and Finance Committee – October 2, 2018
- D. Curriculum and Technology Committee – October 2, 2018

XI. Old Business

- A. NA

XII. New Business

- A. Buildings and Grounds:
 - 1. Resolution # 1665: Approval of Snow Removal Bid for 2018-2019
- B. Personnel and Policy:
 - 1. Resolution #1666: Approval of Winter Coaches
 - 2. Resolution #1667: Approval of Extra Duty Agreements for 2018-2019
 - 3. Resolution #1668: Approval of First Reading of Neola Policy Updates
- C. Business and Finance:
 - 1. Resolution #1669: Approval of Support Staff Compensation Increase
 - 2. Resolution #1670: Approval of 2018-2019 Budget
 - 3. Resolution #1671: Approval of Tax Levy for 2018-2019
- D. Curriculum and Technology: NA

XIII. Informational/Discussion Items:

Tentative/Suggested Meetings/Events:

- A. *Buildings/Grounds – Monday, November 5, 2018, at 4:00 p.m.*
- B. *Policy/Personnel – Monday, November 5, 2018, at 5:00 p.m.*
- C. *Business/Finance – Tuesday, November 6, 2018, at 4:00 p.m.*
- D. *Curriculum/Technology – Tuesday, November 6, 2018, at 5:00 p.m.*
- E. *November Regular Board Meeting: Monday, November 19, 2018, at 6:30 p.m.*

XIV. Closed Session

The board will enter into closed session pursuant to Wisconsin Statute 19.85(1) (c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Discussion – Employee Compensation

XV. Return to Open Session

XVI. Motion to Adjourn

Tracy Malterer - School Board Clerk
Posting Date: October 25, 2018

**Approval of Snow Removal Bid for 2018-2019
School Board Resolution
#1665**

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve a contract with Indian Road Construction, Inc. for snow plowing and salting for the 2018 – 2019 school year as presented to the Buildings and Grounds Committee on October 1, 2018, and the Board of Education at their regular meeting on October 29, 2018. Terms of the contract are spelled out in the RFP for snow removal services located in the school district office.

Date: October 29, 2018

ACTION _____

Signed: President, Board of Education

Signed: Clerk, Board of Education

**Approval of Winter Coaches
School Board Resolution
#1666**

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve the following coaches for the winter sports season:

- Wrestling: Chris Malterer, Head Coach
- Girls Basketball: Mack McPherson, Head Coach
Sandra Hinrichs , JV Coach
Dana Hecker, Volunteer
- Boys Basketball: Jake Falkenthal, Head Coach
Otto Hopfinger, JV Coach
Ty Hildebrandt & Michael Hopfinger, Volunteers
- JH Girls Basketball: Jason Hildebrandt, Marissa Bohn, Volunteer
- JH Boys Basketball: Jonathan Roberts
- 5/6 Boys Basketball: Ryan Connolly
- 5/6 Girls Basketball: Rob Peplinski, Jennifer Peplinski, Volunteer

Date: October 29, 2018

ACTION _____

Signed: President, Board of Education

Signed: Clerk, Board of Education

**Approval of Extra Duty Agreements for 2018-2019 School Year
School Board Resolution
#1667**

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve the extra duty contracts for the 2018-2019 School Year as presented.

Date: October 29, 2018

ACTION _____

Signed: President, Board of Education

Signed: Clerk, Board of Education

**Approval of First Reading of Updated School District Policies
School Board Resolution
#1668**

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve the first reading of the policies presented.

Date: October 29, 2018

ACTION _____

Signed: President, Board of Education

Signed: Clerk, Board of Education

**Approval of Support Staff Compensation Increase
School Board Resolution
#1669**

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve a compensation increase for educational assistants and food service assistants. Starting salary will be \$12.00 per hour for regular education and food service staff and \$12.50 per hour for special education staff. The increases are approved as presented.

Date: October 29, 2018

ACTION _____

Signed: President, Board of Education

Signed: Clerk, Board of Education

**Approval of Hustisford School District 2018-2019 Budget
School Board Resolution
#1670**

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve the budget for the 2018-2019 school year as presented.

Approval of 2018 - 2019 Hustisford School District Budget

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve the budget for the Hustisford School District, for the 2018-2019 school year as presented.

	Audited 2016-17	Unaudited 2017-18	Preliminary Budget 2018-19
GENERAL FUND (FUND 10)			
Beginning Fund Balance (Account 930 000)	1,332,738	1,352,872	1,598,753
Ending Fund Balance, Nonspendable (Acct. 935 000)	-	-	-
Ending Fund Balance, Restricted (Acct. 936 000)	-	-	-
Ending Fund Balance, Committed (Acct. 937 000)	-	-	-
Ending Fund Balance, Assigned (Acct. 938 000)	1,352,872	1,598,753	1,290,458
Ending Fund Balance, Unassigned (Acct. 939 000)	-	-	-
TOTAL ENDING FUND BALANCE (ACCT. 930 000)	1,352,872	1,598,753	1,463,538

REVENUES & OTHER FINANCING SOURCES			
100 Transfers-in	-	-	-
Local Sources			
210 Taxes	3,091,572	2,961,386	2,834,584
240 Payments for Services	-	-	-
260 Non-Capital Sales	2,014	2,110	1,875
270 School Activity Income	10,160	11,960	12,000
280 Interest on Investments	3,208	4,258	4,250
290 Other Revenue, Local Sources	33,216	83,294	62,834
Subtotal Local Sources	3,140,170	3,063,008	2,915,543
Other School Districts Within Wisconsin			
310 Transit of Aids	-	-	-
340 Payments for Services	420,684	504,218	647,039
380 Medical Service Reimbursements	-	-	-
390 Other Inter-district, Within Wisconsin	-	-	-
Subtotal Other School Districts within Wisconsin	420,684	504,218	647,039
Other School Districts Outside Wisconsin			
440 Payments for Services	-	-	-
490 Other Inter-district, Outside Wisconsin	-	-	-
Subtotal Other School Districts Outside Wisconsin	-	-	-
Intermediate Sources			
510 Transit of Aids	3,771	3,422	2,190
530 Payments for Services from CCDEB	-	-	-
540 Payments for Services from CESA	-	-	-
580 Medical Services Reimbursement	-	-	-
590 Other Intermediate Sources	-	-	-
Subtotal Intermediate Sources	3,771	3,422	2,190
State Sources			
610 State Aid -- Categorical	30,151	31,486	31,800
620 State Aid -- General	1,586,579	1,754,234	1,816,666
630 DPI Special Project Grants	3,938	6,365	3,280
640 Payments for Services	-	-	-

650 Student Achievement Guarantee in Education (SAGE Grant)	-	-	-
660 Other State Revenue Through Local Units	-	-	-
690 Other Revenue (Sparsity; Per Pupil)	255,079	338,566	551,008
Subtotal State Sources	1,875,747	2,130,650	2,402,754

	Audited 2016-17	Unaudited 2017-18	Preliminary Budget 2018-19
Federal Sources			
710 Federal Aid - Categorical	-	-	-
720 Impact Aid	-	-	-
730 DPI Special Project Grants	13,414	5,709	41,877
750 ESEA Grants	43,063	39,968	44,997
760 JTPA	-	-	-
770 Other Federal Revenue Through Local Units	-	-	-
780 Other Federal Revenue Through State	-	-	5,040
790 Other Federal Revenue - Direct	29,566	14,981	72,265
Subtotal Federal Sources	86,043	60,658	164,179
Other Financing Sources			
850 Reorganization Settlement	-	-	-
860 Compensation, Fixed Assets	-	-	-
870 Long-Term Obligations	-	-	-
Subtotal Other Financing Sources	-	-	-
Other Revenues			
960 Adjustments	-	-	-
970 Refund of Disbursement	24,613	72,838	2,500
980 Medical Service Reimbursement	28,855	22,982	20,376
990 Miscellaneous	3,449	1,361	2,500
Subtotal Other Revenues	56,917	97,181	25,376
TOTAL REVENUES & OTHER FINANCING SOURCES	5,583,331	5,859,137	6,157,080

EXPENDITURES & OTHER FINANCING USES			
Instruction			
110 000 Undifferentiated Curriculum	1,175,863	1,267,677	1,376,726
120 000 Regular Curriculum	769,043	746,836	854,875
130 000 Vocational Curriculum	255,501	251,597	306,724
140 000 Physical Curriculum	144,261	198,791	115,748
160 000 Co-Curricular Activities	144,977	147,920	186,971
170 000 Other Special Needs	-	-	-
Subtotal Instruction	2,489,645	2,612,821	2,841,044
Support Sources			
210 000 Pupil Services	100,597	117,420	158,909
220 000 Instructional Staff Services	56,775	54,279	79,434
230 000 General Administration	233,856	225,725	237,170
240 000 School Building Administration	310,368	289,428	419,654
250 000 Business Administration	1,019,993	1,017,055	1,167,126
260 000 Central Services	222,974	199,915	191,244
270 000 Insurance & Judgments	39,182	43,061	52,029
280 000 Debt Services	62,903	62,414	-
290 000 Other Support Services	138,527	94,671	150,684
Subtotal Support Sources	2,185,176	2,103,967	2,456,250
Non-Program Transactions			
410 000 Inter-fund Transfers	410,515	413,116	472,820
430 000 Instructional Service Payments	475,451	483,353	522,182
490 000 Other Non-Program Transactions	2,410	-	-
Subtotal Non-Program Transactions	888,376	896,469	995,002
TOTAL EXPENDITURES & OTHER FINANCING USES	5,563,197	5,613,256	6,292,296

	Audited 2016-17	Unaudited 2017-18	Preliminary Budget 2018-19
SPECIAL EDUCATION FUND (FUND 27)			
900 000 Beginning Fund Balance	-	-	-
900 000 Ending Fund Balance	-	-	-

REVENUES & OTHER FINANCING SOURCES			
100 Transfers-in	380,330	382,931	442,636
Local Sources			
240 Payments for Services	-	-	-
260 Non-Capital Sales	-	-	-
270 School Activity Income	-	-	-
290 Other Revenue, Local Sources	-	-	-
Subtotal Local Sources	-	-	-
Other School Districts Within Wisconsin			
310 Transit of Aids	-	-	-
340 Payments for Services	-	-	-
380 Medical Service Reimbursements	-	-	-
390 Other Inter-district, Within Wisconsin	-	-	-
Subtotal Other School Districts within Wisconsin	-	-	-
Other School Districts Outside Wisconsin			
440 Payments for Services	-	-	-
490 Other Inter-district, Outside Wisconsin	-	-	-
Subtotal Other School Districts Outside Wisconsin	-	-	-
Intermediate Sources			
510 Transit of Aids	-	1,194	-
530 Payments for Services from CCDEB	-	-	-
540 Payments for Services from CESA	-	-	-
580 Medical Services Reimbursement	-	-	-
590 Other Intermediate Sources	-	-	-
Subtotal Intermediate Sources	-	1,194	-
State Sources			
610 State Aid -- Categorical	140,289	136,674	135,841
620 State Aid -- General	-	-	-
630 DPI Special Project Grants	-	-	-
640 Payments for Services	-	-	-
650 Achievement Gap Reduction (AGR grant)	-	-	-
690 Other Revenue	173	-	-
Subtotal State Sources	140,462	136,674	135,841
Federal Sources			
710 Federal Aid - Categorical	-	-	-
730 DPI Special Project Grants	108,360	105,837	109,032
750 IASA Grants	-	-	-
760 JTPA	-	-	-
770 Other Federal Revenue Through Local Units	-	-	-
780 Other Federal Revenue Through State	26,865	24,423	24,500
790 Other Federal Revenue - Direct	-	-	-
Subtotal Federal Sources	135,224	130,260	133,532
Other Financing Sources			
860 Compensation, Fixed Assets	-	-	-
870 Long-Term Obligations	-	-	-
Subtotal Other Financing Sources	-	-	-

	Audited 2016-17	Unaudited 2017-18	Preliminary Budget 2018-19
Other Revenues			
960 Adjustments	-	-	-
970 Refund of Disbursement	-	-	-
990 Miscellaneous	-	-	-
Subtotal Other Revenues	-	-	-
TOTAL REVENUES & OTHER FINANCING SOURCES	656,016	651,060	712,009

EXPENDITURES & OTHER FINANCING USES			
Instruction			
110 000 Undifferentiated Curriculum	-	-	-
120 000 Regular Curriculum	-	-	-
130 000 Vocational Curriculum	-	-	-
140 000 Physical Curriculum	-	-	-
150 000 Special Education Curriculum	469,700	473,726	516,501
160 000 Co-Curricular Activities	-	-	-
170 000 Other Special Needs	-	-	-
Subtotal Instruction	469,700	473,726	516,501
Support Sources			
210 000 Pupil Services	78,956	64,470	83,996
220 000 Instructional Staff Services	104,217	90,183	90,560
230 000 General Administration	-	-	-
240 000 School Building Administration	-	-	-
250 000 Business Administration	-	7,998	2,438
260 000 Central Services	-	-	3,500
270 000 Insurance & Judgments	-	-	-
280 000 Debt Services	-	-	-
290 000 Other Support Services	-	-	-
Subtotal Support Sources	183,173	162,651	180,494
Non-Program Transactions			
410 000 Inter-fund Transfers	-	-	-
430 000 Instructional Service Payments	3,142	14,684	15,014
490 000 Other Non-Program Transactions	-	-	-
Subtotal Non-Program Transactions	3,142	14,684	15,014
TOTAL EXPENDITURES & OTHER FINANCING USES	656,016	651,060	712,009

DEBT SERVICE FUND (FUNDS 38, 39)			
900 000 Beginning Fund Balance	0	1	1
900 000 ENDING FUND BALANCES	1	1	1

TOTAL REVENUES & OTHER FINANCING SOURCES	53,506	53,506	53,506
281 000 Long-Term Capital Debt	30,185	30,185	-
282 000 Refinancing	-	-	-
283 000 Operational Debt	-	-	-
285 000 Post Employment Benefit Debt	-	-	-
289 000 Other Long-Term General Obligation Debt	23,321	23,321	53,506
400 000 Non-Program Transactions	-	-	-
TOTAL EXPENDITURES & OTHER FINANCING USES	53,505	53,505	53,506
842 000 INDEBTEDNESS, END OF YEAR	-	-	-

	Audited 2016-17	Unaudited 2017-18	Preliminary Budget 2018-19
CAPITAL PROJECTS FUND (FUNDS 41, 46, 48, 49)			
900 000 Beginning Fund Balance	86,722	159,200	11,417

900 000 Ending Fund Balance	159,200	11,417	11,567
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TOTAL REVENUES & OTHER FINANCING SOURCES	105,253	42,320	150
100 000 Instructional Services	-	-	-
200 000 Support Services	32,776	190,103	-
300 000 Community Services	-	-	-
400 000 Non-Program Transactions	-	-	-
TOTAL EXPENDITURES & OTHER FINANCING USES	32,776	190,103	-

FOOD SERVICE FUND (FUND 50)			
900 000 Beginning Fund Balance	37,526	43,961	54,812
900 000 ENDING FUND BALANCE	43,961	54,812	54,812

TOTAL REVENUES & OTHER FINANCING SOURCES	193,934	187,848	197,340
200 000 Support Services	187,499	176,996	197,340
400 000 Non-Program Transactions	-	-	-
TOTAL EXPENDITURES & OTHER FINANCING USES	187,499	176,996	197,340

COMMUNITY SERVICE FUND (FUND 80)			
900 000 Beginning Fund Balance	87,922	106,180	104,635
900 000 ENDING FUND BALANCE	106,180	104,635	104,635

TOTAL REVENUES & OTHER FINANCING SOURCES	72,721	72,937	73,852
200 000 Support Services	-	-	-
300 000 Community Services	54,464	74,482	73,852
400 000 Non-Program Transactions	-	-	-
TOTAL EXPENDITURES & OTHER FINANCING USES	54,464	74,482	73,852

PROPOSED PROPERTY TAX LEVY			
FUND	Audited 2016-17	Unaudited 2017-18	Preliminary Budget 2018-19
General Fund	\$ 3,091,572	\$ 2,961,386	\$ 2,834,584
Referendum Debt Service Fund	\$ -	\$ -	\$ -
Non-Referendum Debt Service Fund	\$ 23,321	\$ 23,321	\$ 23,321
Capital Expansion Fund	\$ -	\$ -	\$ -
Community Service Fund	\$ 39,663	\$ 39,663	\$ 39,663
TOTAL SCHOOL LEVY	\$ 3,154,556	\$ 3,024,370	\$ 2,897,568
PERCENTAGE INCREASE / (DECREASE)			
TOTAL LEVY FROM PRIOR YEAR		-4.13%	-4.19%
Equalized Valuation	\$ 305,567,465	\$ 317,518,870	\$ 325,425,201
Levy Rate	0.01032360	0.00952501	0.00890394
Levy Rate per \$1,000 of valuation	\$ 10.32	\$ 9.53	\$ 8.90

Date: October 29, 2018

ACTION _____

Signed: President, Board of Education

Signed: Clerk, Board of Education

**Approval of Hustisford School District 2018-2019 Tax Levy
School Board Resolution
#1671**

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby set the **2018—2019 All Funds Tax Levy** for the Hustisford School District at \$2,897,568.00 to be apportioned to the various municipalities, and sets the 2018 - 2019 Levy Rate at 0.00890394 or \$8.90 per \$1,000 of valuation.

Date: October 29, 2018

ACTION _____

Signed: President, Board of Education

Signed: Clerk, Board of Education