

## HUSTISFORD SCHOOL DISTRICT

NOTICE is hereby given that the Regular Meeting of the Board of Education of the Hustisford School District will be held on **Monday, June 26, 2017**, in the Jr./Sr. High School Library/Media Center beginning at **6:30 p.m.** and the Agenda for said meeting is as follows:

### **PRELIMINARY AGENDA**

**I. Call to Order**

**II. Roll Call of Members** – Signatures of Board Members

**III. Verification of Public Notice** pursuant to S. 19.84(1), (2), (3), &(4) Wis. Stats.

**IV. Public Forum**

Citizen input is vital to the improvement of our School District. Most times your remarks may be listened to without comment from the board members or superintendent. This does not mean they are heard with any less intensity or concern. The Board retains the option of limiting public comments to three (3) minutes. Where appropriate district staff will investigate your comments and report back to you and the school board. We thank you for taking the time to address the Board of Education.

*The Hustisford School District does not discriminate on the basis of age, race, color, sex, national origin, ancestry, religion, creed, pregnancy, marital or parental status, gender, sexual orientation, homelessness status, physical, emotional, or learning disability/handicap, in its curricular, career and technical education programs, co-curricular programs, student services, recreational or other programs and activities, or in admissions or access to programs or activities offered by the school district or in its employment practices. The Superintendent of Schools has been designated to handle inquiries regarding non-discrimination issues. He/she can be reached at: Superintendent of Schools, Hustisford School District, 845 South Lake Street, Hustisford, WI 53034 (920-349-8109).*

**V. Consent Agenda**

The purpose of the Consent Agenda is to provide a mechanism where the Board can dispose of routine matters that must by law come before this body.

- A. Approval of Minutes of the Regular Board Meeting – May 15, 2017
- B. Approval of Special Board Meetings – June 6, 2017
- C. Approval of Minutes from June 2017 Committee Meetings
- D. Approval of Minutes from May 2017 Special Committee Meeting
- E. Approval of Financial Business: Approval of Bills (#38582 – 38666) Funds 10, 27, 38, 41, 50, 80
- F. Approval of Student Activity Accounts
- G. Approval of Resignation for JaNae Teer, School Psychologist

### **REGULAR AGENDA**

**VI. Approval of Regular Agenda**

**VII. Reports**

- A. Principals' Reports
- B. Athletic Director's Report
- C. Superintendent's Report
- D. Finance Director's Report

**VIII. Board Development:**

- A. Hustisford Historical Society Presentation
- B. Strategic Planning
- C. MS Football Program

**IX. Committee Reports**

- A. Buildings and Grounds Committee – Did not meet
- B. Curriculum and Technology Committee – June 5, 2017
- C. Business and Finance Committee – May 16, 2017, and June 6, 2017
- D. Policy and Personnel Committee – June 6, 2017

**X. Old Business:**

NA

**XI. New Business**

- A. Buildings and Grounds:
- B. Curriculum and Technology:
  - Resolution # 1494: Approval of Update for CNC Milling Machine for Tech. Ed.
- C. Business and Finance:
  - Resolution # 1495: Approval of Athletic Training Contract for 2017-2018 School Year
  - Resolution # 1496: Approval of School Fees for 2017 – 2018 School Year
  - Resolution # 1497: Approval of Preliminary Budget for 2017 – 2018 School Year
  - Resolution # 1498: Approval of District Financial Institutions for 2017 – 2018 Year
  - Resolution # 1499: Approval of E-rate Category 2 Project for 2017 – 2018 Year
  - Resolution # 1500: Approval of District Audit Services for 2016 – 2017 Year
  - Resolution # 1501: Approval of WASB Annual Membership
  - Resolution # 1502: Approval of Library Computers
- D. Personnel and Policy:
  - Resolution # 1503: Approval of Support Staff Compensation for 2017 – 2018 School Year
  - Resolution # 1504: Approval of Exempt Staff Compensation for 2017-2018 School Year
  - Resolution # 1505: Approval of Agreement for Director of Buildings and Grounds 2017-2018 School Year
  - Resolution # 1506: Approval of Superintendent Contract for 2017-2018 School Year
  - Resolution # 1507: Approval of Fall Volleyball Coaches for MS and HS
  - Resolution # 1508: Approval of Kid's Club Handbook for 2017-2018

**XII. Informational/Discussion Items:**

- a. Tentative/Suggested Meetings/Events:
  - *Buildings/Grounds – Monday, July 10, 2017, at 4:00 p.m.*
  - *Curriculum/Technology – Monday, July 10, 2017, at 5:00 p.m.*
  - *Business/Finance – Tuesday, July 11, 2017, at 4:00 p.m.*
  - *Policy/Personnel – Tuesday, July 11, 2017, at 5:00 p.m.*
  - *Regular July School Board Meeting: Monday, July 17, 2017, at 6:30 p.m.*

**XIII. Closed Session**

The board will enter closed session pursuant to Wisconsin Statute 19.85 (1) (c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

**Update - Personnel Matter, Discussion regarding Business Manager Position**

**XIV. Return to Open Session****XV. Motion to Adjourn**

Barbara May - School Board Clerk  
Posting Date: June 22, 2017

**Approval of CNC Milling Machine**

**School Board Resolution  
#1494**

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve the repair of the CNC Milling Machine for the technology education department. The repair and refurbishment will be completed by Lab Midwest at a cost of \$4,103.00.

Date: June 26, 2017

ACTION \_\_\_\_\_

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Signed: President, Board of Education

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Signed: Clerk, Board of Education

**Approval of Athletic Training Service for 2017 – 2018 School Year**

**School Board Resolution  
#1495**

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve an agreement with Froedtert and the Medical College of Wisconsin Sports Medicine for athletic training services for the 2017-2018 school year as presented.

Date: June 26, 2017

ACTION \_\_\_\_\_

\_\_\_\_\_  
Signed: President, Board of Education

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Signed: Clerk, Board of Education

## Approval of School Fees for 2017 – 2018 School Year

### School Board Resolution #1496

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve fees and prices for the 2017 – 2018 school year outlined as follows:

#### John Hustis Elementary School

##### School Lunch, Breakfast, and Milk Prices

Elementary School:	\$2.55 (lunch)	\$1.45 (breakfast)	\$0.40 (milk)
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##### General School Fees:

Four Year Old Kindergarten	\$20.00
Five Year Old Kindergarten through Grade Five	\$40.00
Assignment Notebook	\$3.50

#### Hustisford Jr./Sr. High School

##### Required Items for Technology Education & Physical/Education/Athletics

	<u>Fee</u>
(6 -12th) Safety Glasses (if from home, must be ANSI Z87.1 certified)	\$5.00
(6 -12th) Physical Education Gym Lock (must be school issued)	\$7.00

##### Class Dues

(6th)	Class Dues	\$5.00
(7th)	Class Dues	\$5.00
(8th)	Class Dues	\$10.00
(9th)	Class Dues	\$15.00
(10th)	Class Dues	\$20.00
(11th)	Class Dues	\$25.00
(12th)	Class Dues	\$30.00

##### General School Fees

(6 - 8th)	School Fee	\$35.00
(9 -12th)	School Fee	\$50.00
H.S.	Parking Permit	\$50.00

##### Individual Course Fees

(9 -12th)	Art (each course)	\$10.00
(9 – 12 <sup>th</sup> )	Tech. Ed. (Woods & Composites I & II, Metals I & II, Adv. Materials & Processes)	\$25.00
(9 – 12 <sup>th</sup> )	Culinary Arts (Foods I & II, Flavors of WI)	\$30.00
(9 – 12 <sup>th</sup> )	Culinary Arts (Food & Travel)	\$10.00
(12th)	Physics	\$65.00
(6-12th)	Band (Instrument Rental)	
	<i>\$60/Year for wind instruments</i>	
	<i>\$30/Year for percussion</i>	
	<i>\$25/Semester for secondary instrument usage</i>	

**Co-Curricular Fees**

**(For all athletics, drama, forensics, mock trial, & solo and ensemble)**

(7 - 8th)	One Time Fee	\$20.00
(9 -12th)	1st Activity	\$30.00
(9 -12th)	2nd Activity	\$10.00
(9 -12th)	3rd Activity	\$10.00

Individual Maximum	\$50.00
Family Maximum	\$100.00
Student Sport Pass	\$15.00
Adult Sport Pass	\$20.00

Student Planner	\$2.00
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**School Lunch, Breakfast, and Milk Prices**

Jr./Sr. High School:	\$2.75 (lunch)	\$1.45 (breakfast)	\$0.40 (milk)
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Date: June 26, 2017

ACTION \_\_\_\_\_

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Signed: President, Board of Education

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Signed: Clerk, Board of Education

Approval of Preliminary Budget for 2017 – 2018 School Year

School Board Resolution  
#1497

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve the Hustisford School District preliminary budget for the 2017 – 2018 school year as presented to the full Board of Education on June 26, 2017.

**Fund 10**

Revenues	\$5,410,786
Expenditures	\$5,473,256

**Fund 27**

Revenues	\$681,007
Expenditures	\$681,007

**Fund 38**

Revenues	\$23,321
Expenditures	\$23,321

**Fund 41**

Revenues	\$250
Expenditures	\$45,000

**Fund 49**

Revenues	\$37,000
Expenditures	\$135,000

**Fund 50**

Revenues	\$185,532
Expenditures	\$185,532

**Fund 80**

Revenues	\$65,763
Expenditures	\$65,763

Date: June 26, 2017

ACTION \_\_\_\_\_

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Signed: President, Board of Education

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Signed: Clerk, Board of Education

**Approval of District Financial Institutions for 2017 – 2018**

**School Board Resolution  
#1498**

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve designation of the Hustisford State Bank and the Local Government Investment Pool as the district's financial institutions for the 2017 – 2018 school year.

Date: June 26, 2017

ACTION \_\_\_\_\_

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Signed: President, Board of Education

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Signed: Clerk, Board of Education



**Approval of E-rate Category 2 Project for 2017 – 2018**

**School Board Resolution  
#1499**

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve an agreement with Camera Corner Connecting Point for the purchase of wireless access points under the federal e-rate category 2 program for the 2017 – 2018 school year as presented:

<u>Description</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Totals</u>
Cisco Aironet Wireless Controllers	26	\$625	\$16,250
Service Support	1	\$1,500	\$1,500
Subtotal:			\$17,750
E-rate Discount at 60%			(\$10,650)
<b>Total Local Cost:</b>			<b>\$7,100</b>

Date: June 26, 2017

ACTION \_\_\_\_\_

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Signed: President, Board of Education

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Signed: Clerk, Board of Education

**Approval of District Audit Services for 2016 – 2017**

**School Board Resolution  
#1500**

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve an agreement with Huberty & Associates for audit services for the 2016 – 2017 audit year in the amount of \$13,900.

Date: June 26, 2017

ACTION \_\_\_\_\_

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Signed: President, Board of Education

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Signed: Clerk, Board of Education

**Approval of WASB membership for 2017 – 2018**

**School Board Resolution  
#1501**

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve membership with the Wisconsin Association of School Boards for the 2017 – 2018 school year with dues in the amount of \$2,423.00.

Date: June 26, 2017

ACTION \_\_\_\_\_

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Signed: President, Board of Education

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Signed: Clerk, Board of Education

**Approval of Library Computers**

**School Board Resolution  
#1502**

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve the purchase of library computers using Common School Funds in 2016-2017 as presented:

Date: June 26, 2017

ACTION \_\_\_\_\_

\_\_\_\_\_  
Signed: President, Board of Education

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Signed: Clerk, Board of Education

**Approval of Support Staff Compensation/Agreements for 2017 – 2018 School Year**

**School Board Resolution  
#1503**

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve salary increases and working agreements for the following individuals for the 2017 – 2018 school year as presented to the Board of Education.

- Dan Baney - Maintenance/Custodial Services at \$0.30 per hour
- Stephanie Bricco - Special Education Aide at \$0.50 per hour
- Gail Damrow – Clerical at \$0.30 per hour
- Renee Donegon – Clerical at \$0.30 per hour
- Debra Falkenthal – Clerical at \$0.30 per hour
- Cindy Fitzsimmons – Food Service Manager at \$0.30 per hour
- Sue Girten – Clerical at \$0.30 per hour
- Fay Hildebrandt – Special Education Aide at \$0.50 per hour
- Chris Kuehl – District Administrative Assistant at \$0.30 per hour
- Sandra Kuehl – Special Education Aide at \$0.50 per hour
- Kim Lehmann - Maintenance/Custodial Services at \$0.30 per hour
- April Lindert -- Food Services Employee at \$0.50 per hour
- Lana Long – Food Services Employee at \$0.50 per hour
- Karen McEvoy – Library Aide at \$0.50 per hour
- Michael Narlock – Maintenance/Custodial Services at \$0.30 per hour
- Karri Pahl – Special Education Aide at \$0.50 per hour
- Sharon Patterson – Instructional Aide at \$0.50 per hour
- Michael Healy - Maintenance/Custodial Services at \$0.30 per hour
- Megan McPherson – Special Education Aide at \$0.50 per hour

Date: June 26, 2017

ACTION \_\_\_\_\_

\_\_\_\_\_  
Signed: President, Board of Education

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Signed: Clerk, Board of Education

**Approval of Exempt Staff Compensation/Agreements for 2017 – 2018 School Year**

**School Board Resolution  
#1504**

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve salary increases and working agreements for the following individuals for the 2017 – 2018 school year, in the amount of 1.26% as presented to the Board of Education.

- Fred Miller – Technology Director
- Terri Kreitzman – Special Education Director

Date: June 26, 2017

ACTION \_\_\_\_\_

\_\_\_\_\_  
Signed: President, Board of Education

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Signed: Clerk, Board of Education

**Approval of Agreement for Director of Buildings and Grounds for 2017-2018 School Year**

**School Board Resolution  
#1505**

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve the agreement as presented to the Director of Buildings and Grounds for the 2017-2018 School Year.

Date: June 26, 2017

ACTION \_\_\_\_\_

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Signed: President, Board of Education

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Signed: Clerk, Board of Education

**Approval of District Administrator Compensation/Agreement for 2017 – 2018 School Year**

**School Board Resolution  
#1506**

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve a salary increase and working agreement for Heather Cramer as District Administrator for the 2017 – 2018 school year, in the amount of 1.26% as presented to the Board of Education.

Date: June 26, 2017

ACTION \_\_\_\_\_

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Signed: President, Board of Education

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Signed: Clerk, Board of Education



**Approval of Fall Volleyball Coaches for 2017 – 2018 School Year**

**School Board Resolution  
#1507**

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve coaching agreements for Fall Volleyball as presented:

- Erika Candler – Head Coach
- Allison Dabroski – Assistant Coach
- Tanya Ewert – Junior High Coach
- Ruth Leitzke—Volunteer Coach

Date: June 26, 2017

ACTION \_\_\_\_\_

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Signed: President, Board of Education

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Signed: Clerk, Board of Education

**Approval of Kids Club Handbook for 2017 – 2018**

**School Board Resolution  
#1508**

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve the Kid's Club handbook for 2017-2018 as presented:

Date: June 26, 2017

ACTION\_\_\_\_\_

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Signed: President, Board of Education

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Signed: Clerk, Board of Education