

HUSTISFORD SCHOOL DISTRICT
Regular Board of Education Meeting Minutes
July 17, 2017

I. Call to order

The meeting was called to order by President Dave Strysick at 6:30 p.m.

II. Roll call of members

Board members signed the attendance roster at the start of the meeting. Members present: Jay Behnke, Dave Strysick, Tracy Malterer, Steve Weinheimer, Lisa Bosse, and John Bohonek. Barb May was absent.

III.Verification of public notice: Heather Cramer, superintendent of schools, verified that the meeting was noticed to the public appropriately as required by S. 19.84 (1), (2), (3), & (4) Wis. Stats.

IV. Public Forum: No one present.

V.Consent Agenda

- A. Approval of Minutes of the Regular Board Meeting – June 26, 2017
- B. Approval of Minutes from July 2017 Committee Meeting
- C. Approval of Financial Business: Approval of Bills (#38667 – 38719) Funds 10, 27, 38, 41, 50, 80
- F. Approval of Student Activity Accounts

A motion was made by John Bohonek and seconded by Tracy Malterer to approve the Consent Agenda items as presented. Motion passed 6 - 0 by roll call vote.

VI. Regular Agenda

A motion was made by John Bohonek and seconded by Lisa Bosse to approve the Regular Agenda as Presented. Motion passed by voice vote.

VII. Reports

A. Principals' Reports:

Ms. Bell Reported: Ms. Bell reported on the second session of summer school and that current enrollment is 98 students. She also reported on the progress of building cleaning. She provided information on registration and projected enrollment. Finally, she reported on the new laptops being purchased for the library at JHE for student use.

Mr. Bushey Reported: No report was given.

B. Athletic Director's Report: Mr. Falkenthal reported that the athletic code meeting is being held on July 30 at 7:00 pm. Football starts August 1 and Volleyball and Soccer start on August 14.

C. Superintendent's Report: Mrs. Cramer reported on the current state of hiring in the district. She reported on the administrative team's attendance at a meeting discussing emergency procedures for the district. She updated the board on the projects being completed within the buildings. She also congratulated all of the students that worked hard over the summer in athletics in various programs throughout the state.

VIII. Board Development:

- A. Employee Alternative Compensation Plan: The school district attorney presented information to the board on compensation plans. He provided information on the pros and cons of the plans and what is going on throughout the state.
- B. Strategic Planning: Mrs. Cramer provided the board with the information about the process and the board decided to continue the conversation into next month.
- C. Goal Setting: The board discussed three topic areas that will be addressed in the district level goals. The

first goal is related to implementing a strategic plan. The board is committed to the implementation of the plan and the process involved. The second goal will focus on the recognition of teachers and staff. Finally, the board would like to see some more student governance presence with the board.

- D. JHE Enrollment and Staffing: The board discussed the projected enrollment at JHE. The decision was made to post 2 new teaching positions. One will fill the vacancy left by Peggy Bell, the other is a newly created position to accommodate larger class sizes. The district will also fill the elementary library aide position.

IX. Committee Reports:

Building and Grounds Committee: Steve Weinheimer, Committee member reported on the July 10, 2017 meeting:

Buildings and Grounds Committee Meeting Minutes of Monday, July 10, 2017

The **Buildings and Grounds Committee** of the Hustisford School District Board of Education met on Monday, July 10, 2017, at 4:00 p.m., at Hustisford Jr./Sr. High School, 845 South Lake Street, Hustisford, WI 53034.

Present: Steve Weinheimer, board member; Heather Cramer, Superintendent of Schools; Kris Roeseler, Director of Buildings and Grounds

Old Business:

- Update from Kris Roeseler, Director of Buildings and Grounds: Mr. Roeseler updated the committee on the various projects that have been completed. He updated the committee on the projects being worked on throughout the summer and provided an update on the door project at the high school. He also provided an update on the cleaning schedule and the wax being applied to the floors in each building.
- Summer Maintenance Projects Update: The committee discussed the JHE roof project, the HS bathroom project, the HS door project, some concrete maintenance at JHE, and work with the air conditioning units at the high school.

New Business:

- Bathroom Project HS: Mrs. Cramer updated the committee on the progress of the project. Supplies have begun to arrive and the project should begin within the next couple of weeks. They have been provided a completion date of August 22.
- JHE Roof: Mrs. Cramer provided the committee with updated bids for the roof and will move the bid to full board in July.
- Clean Sweep: The district is completing a clean sweep project. We are currently waiting on the bids to come in for disposal of chemicals and substances from the art, science, and maintenance departments. All substances for disposal have currently been identified.
- Strategic Planning and Goal Work: Mrs. Cramer talked to the committee about board development for July. We also discussed a facility plan that would provide a view into the future of both facilities that could become part of the strategic plan.

Curriculum and Technology Committee: Barb May, Committee Chair reported on the July 10, 2017 meeting:

Curriculum and Technology Committee Minutes of Monday, July 10, 2017

The Curriculum and Technology Committee of the Hustisford School District Board of Education met on Monday,

July 10, 2017, at 5:00 p.m., in the library/media center at Hustisford High School, 845 South Lake Street, Hustisford, WI 53034.

Present: Barb May (Chair); Jay Behnke, board member; Heather Cramer, Superintendent; Fred Miller, Director of Technology

Old Business:

- Update from Fred Miller—Director of Technology: Mr. Miller updated the committee on the districts goals with technology planning. He will be working on a plan for technology to outline needs and current inventory. He will also be creating an inventory list of current software and the renewals and other pertinent information related to our needs.
- Summer Technology Projects Update: Mr. Miller updated the committee on the summer work being done in regards to technology. He updated the committee on the computers being ordered for JHE. He also updated on the Windows upgrade happening throughout the district.

New Business:

- Human Anatomy Texts: Mrs. Cramer updated the committee on the new Human Anatomy class and the texts that need to be ordered for the class. They are approximately \$180 each.
- Math Texts: Mrs. Cramer updated the committee on the two math texts that will be ordered. New texts will be ordered for Consumer Math and Probability and Statistics.
- Strategic Planning and Goal Work: Mrs. Cramer updated the committee on the board development of goals and strategic planning. They discussed the importance of the curriculum and technology plan in the overall strategic plan.

Business and Finance Committee: John Bohonek, Committee Chair reported on the July 11, 2017 meeting:

Business and Finance Committee Meeting
Minutes of Tuesday, July 11, 2017

The Business and Finance Committee of the Hustisford School District Board of Education met on Tuesday, July 11, 2017, at 4:00 p.m., in the library/media center at Hustisford High School, 845 South Lake Street, Hustisford, WI 53034.

Present: John Bohonek, member; Lisa Bosse, member; Heather Cramer, District Administrator

Old Business:

- 2017 - 2018 Budget Update: Mrs. Cramer updated the committee on June 2017 state budget projections. The committee also discussed the status of the 2017-2018 budget.

New Business:

- Staff Alternative Compensation Plan – Discussion: The committee talked about board development on the compensation plan for the July board meeting.
- 2016 – 2017 Audit Dates: The audit is set for July 24 and 25. Mr. Gerlach will be in attendance for the audit.
- Director of Finance Position: Interviews for this position will be July 18. CESA 5 will be working with the district to provide interim services.
- JHE Roof: Mrs. Cramer provided updated bids on the JHE roof project. The bid will be taken to full board in July.
- Strategic Planning and Goal Work: Mrs. Cramer updated the committee on goal setting and strategic planning and encouraged the committee to be prepared to share ideas during board development.

Policy and Personnel Committee: Tracy Malterer, Committee Chair reported on the July 11, 2017 meeting:

Personnel and Policy Committee
Minutes of July 11, 2017

The Personnel and Policy Committee of the Hustisford School District Board of Education met on Tuesday, July 11, 2017, at 5:00 p.m., in the conference room off of the library/media center, at Hustisford High School, 845 South Lake Street, Hustisford, WI 53034.

Present: Tracy Malterer, board member (chair); David Stryck, board member; and Heather Cramer, superintendent of schools

Old Business:

- Support Staff Handbook: The committee reviewed the support staff handbook once again. All changes will be made and the committee will do a final review in August with approval sought at the August board meeting.

New Business:

- Update on Planning for the Coming School Year—staffing issues: Mrs. Cramer updated the committee on the current openings in the district and where the district is at in regards to hiring. They also discussed potential openings that still may be posted.
- Staff Alternative Compensation Plan – Discussion plan for board development: The committee talked about the board development on the compensation plan that will be held during the July board meeting.
- JHE Student Handbook 2017-2018: The committee received a copy of the handbook for review and will seek approval of the handbook at the July meeting.
- Other handbooks discussion: The committee discussed the various handbooks in the district and the need for revisions in several. The committee will begin to look at the Athletic Code handbook and Coaches handbook. Mrs. Cramer will make updates to the mentor handbook and will have it ready for approval at the August board meeting.
- Strategic Planning and Goals Discussion: The committee discussed the importance of goal setting and how the board will proceed with strategic planning.

X. Old Business: NA

XI. New Business

A. Curriculum and Technology:

1. Resolution #1509: Approval of Academic Standards

A motion was made by Jay Behnke and seconded by Lisa Bosse to approve the Academic Standards as presented:
Approval of Academic Standards

School Board Resolution
#1509

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve the adoption of the following academic standards in reading/writing/language arts, mathematics, science, geography, and history for use in grades K – 12 in the Hustisford School District during the 2017 – 2018 school year and the parental notice relating to these standards as presented below pursuant to:

Wisconsin State Statute 120.12 (13) Declaration of educational standards. (a) Annually, prior to the beginning of the school term, notify the parents and guardians of pupils enrolled in the school district of the pupil academic standards, adopted under s. 118.30 (1g) (a) 1., that will be in effect for the school year. The school board may provide the notice required under this paragraph electronically, including by posting the notice or a link to the pupil academic standards on the school district's Internet site. (b) Annually, include as an item on the agenda of the first school board meeting of the school year a notice that clearly identifies the pupil academic standards adopted by the school board under s. 118.30 (1g) (a) 1. that will be in effect for the school year.

Reading/Language Arts/Writing:

Reading/Writing/Language Arts:

Common Core State Standards for English Language Arts and Literacy in History/Social Studies, Science, and Technical Education – These standards cover literature, informational text, foundational skills, writing, speaking and listening, language, and literacy in history/social studies, science, technical subjects, and writing. Reading/writing/language arts standards are designed to prepare all students for success in college, career, and life by the time they graduate from high school.

<http://www.corestandards.org/ELA-Literacy/>

Mathematics:

Common Core State Standards for Mathematics – These standards cover counting and cardinality, operations and algebraic thinking, number and operations in base ten, number and operations – fractions, measurement and data, geometry, ratios and proportional relationships, the number system, expressions and equations, functions, and statistics and probability. Mathematics standards are designed to prepare all students for success in college, career, and life by the time they graduate from high school.

<http://www.corestandards.org/Math/>

Science:

Wisconsin Model Academic Standards for Science and Next Generation Science Standards – The State of Wisconsin adopted model academic standards a number of years ago that form the foundation of science education in many areas. These standards are benchmarked for grades 4, 8, and 12. The Next Generation Science Standards are a relatively new set of standards for science education that were developed through a collaboration of states to provide rich content and practices to provide all students with an internationally-benchmarked science education.

<http://dpi.wi.gov/science/standards>

<http://www.nextgenscience.org/>

Geography:

Wisconsin Model Academic Standards for Social Studies (Geography) - The State of Wisconsin adopted model academic standards a number of years ago that form the foundation for social studies education, including geography. The social studies standards include strands that cover behavioral sciences, economics, geography, history, and political science. These standards are benchmarked for grades 4, 8, and 12.

<http://education.nationalgeographic.com/national-geography-standards/>

History:

Wisconsin Model Academic Standards for Social Studies (History) - The State of Wisconsin adopted model academic standards a number of years ago that form the foundation for social studies education, including history. The social studies standards include strands that cover behavioral sciences, economics, geography, history, and political science. These standards are benchmarked for grades 4, 8, and 12.

http://cal.dpi.wi.gov/cal_ss-standards

**Notice to Parents/Guardians Regarding the Use of Academic Standards
for All Students in Grades K – 12 for the 2017 – 2018 School Year**

Wisconsin State Statute 120.12 (13) Declaration of educational standards.

The Hustisford School District Board of Education has adopted academic standards for use in the 2017 – 2018 school year for all students in grades K – 12 in reading/writing/language arts, mathematics, science, geography, and history. A description of these standards and access to them can be found below.

Reading/Language Arts/Writing:

Reading/Writing/Language Arts:

Common Core State Standards for English Language Arts and Literacy in History/Social Studies, Science, and Technical Education – These standards cover literature, informational text, foundational skills, writing, speaking and listening, language, and literacy in history/social studies, science, technical subjects, and writing. Reading/writing/language arts standards are designed to prepare all students for success in college, career, and life by the time they graduate from high school.

<http://www.corestandards.org/ELA-Literacy/>

Mathematics:

Common Core State Standards for Mathematics – These standards cover counting and cardinality, operations and algebraic thinking, number and operations in base ten, number and operations – fractions, measurement and data, geometry, ratios and proportional relationships, the number system, expressions and equations, functions, and statistics and probability. Mathematics standards are designed to prepare all students for success in college, career, and life by the time they graduate from high school.

<http://www.corestandards.org/Math/>

Science:

Wisconsin Model Academic Standards for Science and Next Generation Science Standards – The State of Wisconsin adopted model academic standards a number of years ago that form the foundation of science education in many areas. These standards are benchmarked for grades 4, 8,

and 12. The Next Generation Science Standards are a relatively new set of standards for science education that were developed through a collaboration of states to provide rich content and practices to provide all students with an internationally-benchmarked science education.

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http://cal.dpi.wi.gov/cal_ss-standards

Approved 6-0 Roll Call Vote

2. Resolution #1510: Approval of Purchase of text books for HS Classes

A motion was made by Steve Weinheimer and seconded by Tracy Malterer to approve the following resolution:

Approval of Textbook Purchase
School Board Resolution
#1510

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve the purchase of textbooks for 2017-2018 as presented.

Approved 6-0 Roll Call Vote

B. Buildings and Grounds:

1. Resolution #1511: Approval of JHE Roof Project

A motion was made by John Bohonek and seconded by Jay Behnke to approve the following resolution.

Approval of JHE Roof Project
School Board Resolution
#1511

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve the bid with HIS Comp. for the roof replacement at John Hustis Elementary, in the amount of \$140,223.00. This includes complete replacement as well as a 20-Year Wind Warranty.

Approved 6-0 Roll Call Vote

2. Resolution #1512: Approval of Door Replacement at Jr./Sr. High

A motion was made by Tracy Malterer and seconded by John Bohonek to approve the following resolution

Approval of Door Repair Project at Jr./Sr. High
School Board Resolution
#1512

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve the contract with Hometown Glass and Improvement for door replacement at the Jr./Sr. high. The amount of the project is \$7,545.00.

Approved 6-0 Roll Call Vote

3. Resolution# 1513: Approval of Contract for Clean Sweep Waste Removal for District

A motion was made by Steve Weinheimer and seconded by Lisa Bosse to approve the following resolution.

Approval of Clean Sweep Waste Removal for District
School Board Resolution
#1513

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve the Clean Sweep Waste Removal project for the district.

Approved 6 – 0 Roll Call Vote

C. Business and Finance

1. Resolution # 1514: Approval of CESA 5 Contract for Business Manager Services

A motion was made by John Bohonek and seconded by Dave Stryck to approve the following resolution.

Approval of CESA 5 for Business Manager Services
School Board Resolution
#1514

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve CESA 5 to provide interim business manager services as presented for July and August 2017.

Approved 6 – 0 Roll Call Vote

D. Personnel and Policy

1. Resolution#1515: Approval of District Annual Notices

A motion was made by Jay Behnke and seconded by Tracy Malterer to approve the following resolution.

Approval of District Annual Notices
School Board Resolution
#1515

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve the legal annual notices for publication for 2017-2018.

Approved 6-0 Roll Call Vote

2. Resolution # 1516: Approval of JHE Student Handbook

A motion was made by John Bohonek and seconded by Jay Behnke to approve the following resolution.

Approval of JHE Student Handbook
School Board Resolution
#1516

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve the 2017-2018 JHE student handbook as presented.

Approved 6-0 Roll Call Vote

3. Resolution # 1517: Approval of Jr. High Football Program

A motion was made by John Bohonek and seconded by Steve Weinheimer to approve the following resolution.

Approval of Jr. High Football
School Board Resolution
#1517

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve the addition of Jr. High football beginning in the 2017-2018 school year.

Motion Failed with a 3-3 Roll Call Vote

XII. Informational/Discussion Items:

a. Tentative/Suggested Meetings/Events:

- *Buildings/Grounds – Monday, August 7, 2017, at 4:00 p.m.*
- *Policy/Personnel – Tuesday, August 1, 2017, at 5:00 p.m.*
- *Business/Finance – Tuesday, August 1, 2017, at 4:00 p.m.*
- *Curriculum/Technology – Monday, August 7, 2017, at 5:00 p.m.*
- *August Board Meeting: Monday, August 21, 2017, at 6:30 p.m.*

XIII. Motion to Adjourn

A motion was made by Jay Behnke and seconded by Steve Weinheimer to adjourn. The motion passed on a voice vote. The meeting was adjourned at 9:30 pm.

Heather J. Cramer, Superintendent of Schools – Recorder

Barbara May - School Board Clerk